



TOWN OF MARBLEHEAD  
**Recreation & Parks Department**



***Recreation and Parks Meeting Minutes***

11-15-11

**NOTE:** The following is a **summary** of matters submitted at a meeting of the Recreation and Parks Commission in accordance with M.G.L. Chapter 39 and the Massachusetts Open Meeting Laws. Meetings are often recorded and tapes used as an aid.

- 1) **Call to order:** Acting Chairman Linda Rice-Collins called the 11/15/11 meeting to order at 7:00 PM.
- 2) **Attendance:**
  - a) Present (constituting a quorum): Sam, Jerry, and Linda.
  - b) Absent: Chip, Derek.
- 3) **Minutes:** **Motion** made and seconded to approve minutes of the 11/01/11 meeting; all in favor.
- 4) **Appearance:** Gary Gregory from the Harbors and Waters Board appeared to update the Board on the latest developments regarding the Stramski Pier Project along with pictures, schematics, and other reference material. Abutter Darryl Smith, 9 Stramski Way, was also in attendance. Gary explained: (a) the actual design and location of the pier and reported that all specifications meet ADA requirements; (b) construction cannot begin until a walk through by Conservation, DEP, and Brendan has been completed to ensure all order of conditions are met; and (c) the project is scheduled into phases: the first phase will be pier construction; the second to be road work; and the third to be the lower parking area, plantings, and fencing. Gary hopes the walk through will be done within the next 2 weeks and will update the board further on project scheduling after that. Abutter Darryl Smith requested: (a) ensure drainage is designed correctly to prevent flooding or streaming into the abutters' properties; (b) Stramski Way paving; and (c) fencing along the abutter's side of the road. Darryl further stated that after researching the deeds, there is nothing prohibiting the paving of Stramski Way, and provided a copy of a portion of the original deed between the Welsh and Stramski families when the way of access was created (see attached). After discussion, Brendan will ask the Town Administrator to request Town Council research the deed between the Town and the Stramski family regarding any restrictions regarding paving the road. Darryl also volunteered to schedule a meeting with the Conservation Commission to discuss any Conservation restrictions regarding paving and asked for a Board representative to go; Sam volunteered to attend.
- 5) **Reports:** See attached. Addendum:
  - a) Mike's: No addendum.
  - b) Brendan's: See new business.
- 6) **Old Business:**
  - a) Stramski Pier Project update: See appearances above.
  - b) Memorial Park update: Brendan is coordinating final specifications for the fencing to go out to bid. All other "phase 1" plans are on schedule. The Chamber tree lighting will not affect Memorial Park.

MARBLEHEAD COMMUNITY CENTER

10 HUMPHREY STREET

MARBLEHEAD, MASSACHUSETTS 01945-1906

www.marblehead.org

TELEPHONE: (781) 631-3350

FAX: (781) 639-3420

7) **New Business:**

a) **Brendan:**

- i) **B&S request (attached):** After discussion, Board agreed they would need more information regarding prices that Salem charges for B&S to run commercial private programs on public property. General agreement that the date would conflict with the public use of the beach during the primary beach season. Further discussion and vote tabled for the next meeting of the full board.
- ii) **CYO basketball building permit request (attached):** Applicant has requested a fee reduction to the hourly non-profit rate (\$18.75 per hour) and the hourly staffing rate (\$25 per hour), instead of the \$75 minimum staffing fee and \$50 room fee normally charged for weekend events up to 3 hours. Linda recused herself due to a conflict in interest, requiring the matter to be tabled until a quorum is available.

b) **Sam:** Requested the issue of dogs running loose on parks and athletic fields and leash law enforcement be added to the next meeting agenda for discussion.

c) **Correspondence:** 1 Legal Notice and 1 Thank you letter; no actions required.

8) **Timekeeping: 8:25 PM:** meeting adjourned.

9) **Next meeting:** Scheduled for December 6, 2011; Time and place to be posted IAW Open Meeting Laws.

*Respectfully submitted: Ric Reynolds, Recreation and Parks Department Clerk*

Attachments:

- Meeting notice & agenda; deed portion (1); reports (2); requests (2); correspondence (2).



DATE POSTED:

Town Clerk Use Only

## **MEETING NOTICE & AGENDA**

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

### **Recreation and Parks Commission**

Name of Board/Committee

Address of Meeting: 10 Humphrey Street, Marblehead, MA Room: Conference Room

<u>Tuesday</u>	<u>Nov.</u>	<u>15</u>	<u>2011</u>	<u>7:00 PM</u>
Day of week	Month	Date	Year	Time

**Agenda or Topics to be discussed listed below** (That the chair reasonably anticipates will be discussed)

1. Approval of minutes from previous meeting – November 1, 2011
2. Old Business
  - ✓ Stramski Pier project update
  - ✓ Memorial Park update
3. New Business

Next Meeting: December 6, 2011

**THIS AGENDA IS SUBJECT TO CHANGE**

Chairperson Chip Osborne

Posted by: Brendan Egan

Date: 11/9/11

BK5505 PG777

& Plan  
See Pl.  
B.110  
Pl.90

Indenture made this 11th day of October, 1948, by and between Willard Welsh, of Malden, Middlesex County, Massachusetts and Alphonse A. Stramski and Emma Stramski, his wife, of Salem, in the County of Essex.

Whereas said Welsh is seized in fee simple of a parcel of land situated in Marblehead, in said County of Essex, bounded in part on West Shore Drive, being a part of the premises conveyed to him by Arthur Graves by deed dated May 14, 1908, recorded with Essex County Deeds, book 1927 page 108, shown on a plan of land prepared by Thomas A. Appleton, C. E., recorded with said Deeds on July 27, 1908 in book 1927 page 110, and

Whereas said Alphonse and Emma Stramski are planning to take title in fee simple to a parcel of land adjoining said Welsh land on the southwest, to be conveyed to them by deed of Beacon Heights Incorporated, to be recorded herewith, and

Whereas access to both of said parcels has heretofore been had over an old path or road through an opening in the stone wall and across land formerly of Heirs of Edward B. Harris (now of Doherty), as shown on said plan and

Whereas said Stramskis desire said Welsh to grant to them a way of access from West Shore Drive, across his land, to said adjoining land, and

Whereas said parties have agreed to create a right of way twenty feet in width over said Welsh land and said land to be acquired by said Stramskis, comprising a ten foot strip on each side of the boundary line between said parcels, the same to be delineated by dotted lines on a plan to be prepared by Thomas A. Appleton, C. E., to be filed for record herewith,

Now therefore, witnesseth, that in consideration of the foregoing and the mutual covenants hereinafter contained the parties agree as follows:

Said Welsh hereby grants to said Stramskis, their heirs and assigns the right to pass and repass in common with said Welsh and his heirs and assigns, on foot and in vehicles over his said land from the entrance gate at West Shore Drive along the same course and of the same width as presently laid out and used by said Welsh (supposedly ten feet in width) to said boundary line between said parcels.

Said Welsh and said Stramskis hereby mutually grant and covenant each for himself and his heirs and assigns to and with the other, his heirs and assigns, to create and establish a right of way over their respective parcels, the same to comprise a strip of land twenty feet in width along the boundary line between said parcels, of which ten feet shall be on land of said Welsh and ten feet on said land of Stramskis, said right of way to extend from the point of its intersection with the right of way heretofore granted and along the boundary line in a north-westerly direction to a point distant Southeasterly of not less than 330 feet and not more than 375 feet from the high water line of Salem Harbor, hereby intending, however that the use thereof shall not encroach upon or interfere with the rose hedge on said Welsh land as long as it remains in the same location, said right of way to be used and enjoyed in common by said Welsh and said Stramskis, their heirs and assigns.

It is agreed that the grant of the right of way from the entrance gate at West Shore Drive to the boundary line between said parcels is made subject to the condition that in event said Stramskis, their heirs and assigns shall acquire title to the land lying between their said land and West Shore Drive, now owned by said Doherty, or in the further event that said Stramskis, their heirs and assigns shall hereafter be adjudged by final decree of a court of competent jurisdiction to be entitled as of right to access to their said land by said old path or road over land aforementioned of Heirs of Edward B. Harris, then in either of said events the grant of the right of way first above mentioned from said West Shore Drive to said boundary line shall cease and determine.

It is further agreed that the performance of this agreement on the part of said Stramskis is dependant upon the acquiring of said land from the Beacon Heights Incorporated.

Mabel C. Welsh, wife of said Willard Welsh, joins in this indenture in token of her release of dower and homestead so far as her interest is concerned and hereby consents to the grant of said easements.

Willard Welsh husband of Mabel C. Welsh joins in this indenture in token of his release of dower and homestead so far as his interest is concerned and hereby consents to the grant of said easements.

# **Assistant Superintendent/Director of Recreation Report**

**November 15, 2011**

## ***RECREATION PROGRAMS***

The following programs began within the last two weeks:

1. Multi Sport programs, 1, 2 & 3
2. Legos with Wicked Cool For Kids
3. Girls Basketball

## ***NEW PROGRAMS CURRENTLY BEING MARKETING***

1. Multi Sports programs additional shorter sessions in all 3 programs
2. Youth Track & Field
3. COMBINE
4. Zumba Fitness

With the exception of the Girls Basketball program all programs listed are new to our program offerings this year.

**Recreation Commission Meeting**  
**November 15, 2011**  
**Superintendent's Report**

**Parks / Fields**

***Seaside Park Infield*** – I have spoken with Youth Baseball about using their mesh fence as a way to keep people off the new infield and they are ok with us using it. They only have about 200 feet and the entire infield is almost 600 feet around. The current system seems to be working and I have not seen any footprints on the new infield.

***Aeration / Turf Blankets*** – We are in the process of finishing fall work on the baseball and softball fields. Once completed, we will begin to do the final aeration of the season and put the turf blankets on Hopkins and Village fields.

***Seaside Park*** – The Marblehead Conservancy Trails Crew in coordination with Eagle Scout Chris Pederson completed the repair of the muddy areas to the trail system in the woods. They created water bars to divert the water off the sides of the trail, removed the mud that was present and packed the areas with gravel to allow for drainage. Wood chips were also added to areas of the trails to provide better footing.

**Hamond Nature Center**

I have been contacted by MA Audubon regarding the fees and schedule for next summer. Traditionally they have used three weeks in July but this year they would like to add an additional week. I communicated to them that we are planning to do more programs at the Nature Center and the possibility of a fourth week is not good.

**Chandler Hovey Bathroom Project**

The bids were opened for the bathroom project and came in higher than expected. The apparent low-bidder is about \$ 6,000 more than what we have (after the purchase of the Big Belly) in the Shattuck account. I will go through the bids to see what the reason for the higher bids was and make a recommendation at the next meeting.

**Boat Storage**

I am waiting to hear back on the premium for insurance to store boats and lobster pots behind the beach garage. After measuring the space with Mike, we figured the area behind the garage is approximately 2,500 square feet. This space would accommodate 6 boats at a maximum size of 200square feet (8 x 25) each for a total of 1,200 square feet. The remaining space would be used to store approximately 500 lobster pots.

**Devereux Beach Gates**

The contract has been signed for the repair of the gates to the parking lots for Devereux and Riverhead beaches. The gates will be straightened, so they can close, now and will be completely dug up and rebuilt in the Spring.

**Old Business**

- **NFL Flag Request**

**New Business**

- **B&S Fitness – Landshark Challenge – July 7, 2012** - I have been contacted by B&S Fitness about holding an Aquathon at Devereux Beach on Saturday, July 7, beginning at 5:00 p.m. The event would require the use of a portion of Devereux Beach as a Start / Finish line for a ½ -1 mile swim. The swim will be followed by a 2 ½ - 3 ½ 5 mile run around Neck. There are a lot of questions to be answered on this event and I would recommend having a representative of B & S Fitness come in to a future meeting for a discussion.
- **Bob McNeil – CYO Basketball** – I have received a request to use the Community Center gym for basketball games on Friday's and Sundays between 5:30 and 7:30 p.m. The cost for renting the gym during this time would be \$125 per night. This represents the weekend rate for the building. They have asked to be considered for a reduced rate. I recommend charging them a Not-for-profit weekday rate of \$18.75 for the gym rental and wave the minimum rate of \$75 for staffing and charge them \$25/hr for staffing. This would mean they would pay \$68.75 per night for use of the gym instead of the \$125 normal rate. There are a few occasions they would need the gym for a full three hours. In these instances they would be charged \$93.75 per night.

**Next Meeting:**

December 6, 2011



November 11, 2011

Dear Brendan,

This is a request for a permit for Devereux Beach and the pavilion to host the Inaugural 2012 LandShark Aquathon on July 7<sup>th</sup>, 2012. The Aquathon will offer two different distances for athletes to choose from, the first being a 1/2 mile swim and 2.5 mile run and the second a 1 mile swim and a 3.5 mile run.

We will be submitting this event proposal to the Selectman's office and Harbormaster. We hope to have the support of you and the Park & Recreation Department in moving forward with this event. If the event is passed we strongly feel it will have a lot of success and attract a lot of great swimmers and athletes into Marblehead for the weekend.

If you would like to address any questions or concerns, we can be contacted at 978-836-0271 or [bnsfitnessevents@yahoo.com](mailto:bnsfitnessevents@yahoo.com)

We look forward to hearing from you.

In good health,

Ashley

Ashley Steeves  
Special Event Coordinator, B&S Fitness Programs LLC  
Co-Owner, Manager/Member, B&S Event Management  
15 Maple St.  
Salem, MA 01970  
(978)836-0271  
[bnsfitnessevents@yahoo.com](mailto:bnsfitnessevents@yahoo.com)  
[www.bnsfitness.com](http://www.bnsfitness.com)

Cc: Recreation, Parks and Forestry





**501C (non-profit) organization  
OR Marblehead Civic programs/groups  
Marblehead Community Center rental permit application**

**HOURS AVAILABLE FOR RENTALS:** 3 PM - 9:45 PM Mondays - Thursdays; 3 PM - 4:45 PM on Fridays.  
Events requested during hours NOT listed above are considered regular rentals of the facility: standard permit application and fees are required.

**GYM RENTAL:** Approved on a case by case HOURLY basis.

**MEETINGS:** permit is good for one meeting a week (UP TO 3 HOURS) for one year during normal building hours.

**SPECIAL REQUESTS:** decided by the Commission at their next regular meeting INCLUDING fees and restrictions.

**RESTRICTIONS:** NO Alcoholic beverages or open bonfires are allowed on ANY property under the jurisdiction of the Recreation & Parks Department (Code of the Town of Marblehead § 236-1.) Children MUST have ADULT supervision AT ALL TIMES. See next page for other restrictions.

<b>APPLICATION date:</b> 11-9-2011	<b>APPLICANT (Name of person paying for the permit):</b> Robert McNeil Marblehead CYO					
<b>DAY/DATE of event (if a repeating event put all days, dates, and times; use separate page if needed):</b> See attached						
<b>TIMES (begin &amp; end times; includes set up &amp; clean up):</b> See attached	<b>NAME of group/organization:</b> CYO Basketball					
<b>Event description &amp; expected attendance (use separate page if needed):</b> Basketball games + practices						
<b>Room requested (circle ONE):</b>	Dining room	Conference room	Gym (note: no food or beverages allowed)	Arts & Crafts room	Game room	Lobby
<b>FEES:</b> Due before event(s)	Hourly Fee: 25% off regular hourly room fee for ALL rooms including gym (currently 25% off = \$18.75 an hour)					
	Yearly Fee (GYM excluded): \$100.00 for 1 calendar year of 1 meeting per week during regular building hours.					
It is expressly understood and agreed that the policies of the Recreation & Parks Commission and the Building Utilization Committee are to be strictly complied with, and that the undersigned hereby assumes full responsibility for any damages to or loss of Town property in consequence of such use of the accommodations described above, and engages to make the same good without expense to the Town, and the undersigned further agrees to pay promptly such charges as may be made for the accommodations requested.						

Request fee waiver(s) due to hardship? (Determined by Board) YES / NO

OFFICE USE:		
Park detail required? (see detail sheet)	Special staffing required?	Insurance required?
YES / NO	YES / NO	YES / NO
	(\$75 minimum) \$	
Detail fee	Staff Fee	Usage fee
Dates paid and check number(s)		

Robert McNeil  
Signature of Applicant

Robert McNeil  
Name (Please print clearly)

322 Ocean Ave Marblehead  
Address

617-799-1423  
Telephone

(Continued on next page)

Bob McNeil - CYO Schedule 2011 - 2012

Gym

\$/Event 68.75  
Total Events 24  
Total Fee \$1,650

November

1	Fri	11/18/2011	Practice
2	Sun	11/20/2011	Practice
3	Fri	11/25/2011	Practice
4	Sun	11/27/2011	Practice

*5:30 pm on Fridays*

Comments

5 - 7 PM \$125  
6 - 8 PM \$125  
5 - 7 PM \$125  
6 - 8 PM \$125

Nov 24th, 25th (Thurs, Fri) Thanksgiving off

December

5	Fri	12/2/2011	Practice	5 - 7 PM
6	Sun	12/4/2011	Game	5:30 - 8:30 PM
7	Fri	12/9/2011	Game	5:30 - 8:30 PM
8	Sun	12/11/2011	Practice	6 - 8 PM
9	Fri	12/16/2011	Game	5:30 - 8:30 PM
10	Sun	12/18/2011	Practice	6 - 8 PM
11	Fri	12/23/2011	Practice	5 - 7 PM

Dec 26 - 30 (M-F) Christmas Break

January

12	Fri	1/6/2012	Practice	5 - 7 PM
13	Sun	1/8/2012	Game	5 - 7 PM
14	Fri	1/13/2012	Practice	5 - 7 PM
15	Sun	1/15/2012	Game	5:30 - 8:30 PM
16	Fri	1/20/2012	Game	5 - 7 PM
17	Sun	1/22/2012	Practice	6 - 8 PM
18	Fri	1/27/2012	Practice	5 - 7 PM
19	Sun	1/29/2012	Game	5:30 - 8:30 PM

Jan 2nd (Mon) New Years off

Jan 16th (Mon) MLK off

February

20	Fri	2/3/2012	Game	5:30 - 8:30 PM
21	Sun	2/5/2012	Practice	6 - 8 PM
22	Fri	2/10/2012	Game	5 - 7 PM
23	Sun	2/12/2012	Practice	6 - 8 PM
24	Fri	2/17/2012	Game	6 - 8 PM

Feb 20 - 24 (M-F) Feb Break

March

March 12th (Mon) no school Teachers Day off

# Facility Calculation Sheet

For: CYO basketball winter 2011-12

MINUTES OF AN HOUR: 15 = .25; 30 = .50; 45 = .75

Day	Date	Hourly gym fee	Staffing fee	Start (PM)	End (PM)	Total hours	Total fee
FRI	11/18/2011	\$ 25.00	\$ 75.00	5.00	7.00	2.00	\$ 125.00
SUN	11/20/2011	\$ 25.00	\$ 75.00	6.00	8.00	2.00	\$ 125.00
FRI	11/25/2011	\$ 25.00	\$ 75.00	5.00	7.00	2.00	\$ 125.00
SUN	11/27/2011	\$ 25.00	\$ 75.00	6.00	8.00	2.00	\$ 125.00
FRI	12/2/2011	\$ 25.00	\$ 75.00	5.00	7.00	2.00	\$ 125.00
SUN	12/4/2011	\$ 25.00	\$ 75.00	6.00	8.00	2.00	\$ 125.00
FRI	12/9/2011	\$ 25.00	\$ 75.00	5.00	7.00	2.00	\$ 125.00
SUN	12/11/2011	\$ 25.00	\$ 75.00	6.00	8.00	2.00	\$ 125.00
FRI	12/16/2011	\$ 25.00	\$ 75.00	5.00	7.00	2.00	\$ 125.00
SUN	12/18/2011	\$ 25.00	\$ 75.00	6.00	8.00	2.00	\$ 125.00
FRI	12/23/2011	\$ 25.00	\$ 75.00	5.00	7.00	2.00	\$ 125.00
SUN	1/6/2011	\$ 25.00	\$ 75.00	6.00	8.00	2.00	\$ 125.00
FRI	1/8/2011	\$ 25.00	\$ 75.00	5.00	7.00	2.00	\$ 125.00
SUN	1/13/2011	\$ 25.00	\$ 75.00	6.00	8.00	2.00	\$ 125.00
FRI	1/15/2011	\$ 25.00	\$ 75.00	5.00	7.00	2.00	\$ 125.00
SUN	1/20/2011	\$ 25.00	\$ 75.00	6.00	8.00	2.00	\$ 125.00
FRI	1/22/2011	\$ 25.00	\$ 75.00	5.00	7.00	2.00	\$ 125.00
SUN	1/27/2011	\$ 25.00	\$ 75.00	6.00	8.00	2.00	\$ 125.00
FRI	1/29/2011	\$ 25.00	\$ 75.00	5.00	7.00	2.00	\$ 125.00
FRI	2/3/2011	\$ 25.00	\$ 75.00	6.00	8.00	2.00	\$ 125.00
SUN	2/5/2011	\$ 25.00	\$ 75.00	5.00	7.00	2.00	\$ 125.00
FRI	2/10/2011	\$ 25.00	\$ 75.00	6.00	8.00	2.00	\$ 125.00
SUN	2/12/2011	\$ 25.00	\$ 75.00	5.00	7.00	2.00	\$ 125.00
FRI	2/17/2011	\$ 25.00	\$ 75.00	6.00	8.00	2.00	\$ 125.00
TOTALS:						48.00	\$ 3,000.00
Total days:						24	

MMEA CONTRACTED HOLIDAY

F-1

**1 NAHANT STREET**

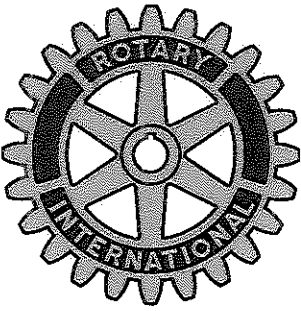
**LEGAL NOTICE  
TOWN OF MARBLEHEAD  
CONSERVATION COMMISSION**

The Marblehead Conservation Commission will hold a public hearing beginning at or after 7:15 PM on November 10, 2011 on a Request to Amend Order of Conditions by the Corinthian Yacht Club (DEP File No. 40-1024 issued on February 10, 2011 and recorded at Book 30270, Page 242) by allowing additional work on the sea wall and other miscellaneous modifications to the original plans approved by the Commission on the property at **1 Nahant Street** in an area subject to the Wetlands Protection Act and the Marblehead Wetlands Protection Bylaw.

Plans and information are available for inspection at the Town of Marblehead Engineering Department, 7 Widger Road, Marblehead, MA.

The meeting will be held in the Lower Level Conference Room at the Mary Alley Municipal Building, 7 Widger Road, Marblehead, MA.

Walter Haug, Chairman  
Marblehead Conservation Commission



November 1, 2011

Brendan Egan  
Superintendent  
Recreation and Park Commission  
10 Humphrey Street  
Marblehead, MA 01945

Dear Brendan,

On behalf of the Rotary Club of Marblehead I offer this belated but heartfelt thank you to you and members in your department for your enthusiastic help with our 2011 Rotary Great Race and Rubber Duck Regatta. The event was much fun and very well received by everyone, and all of us at Rotary appreciate the important role you played in this. Thank you.

Sincerely,

Bill Coolidge

President  
Rotary Club of Marblehead

**THE FOUR-WAY TEST** "Of the things we think, say or do"

1<sup>st</sup> Is it the **TRUTH**? 2<sup>nd</sup> Is it **FAIR** to all concerned? 3<sup>rd</sup> Will it build **GOOD WILL** and **BETTER FRIENDSHIPS**? 4<sup>th</sup> Will it be **BENEFICIAL** to all concerned?