



# TOWN OF MARBLEHEAD

## Recreation & Parks Department



### Recreation and Parks Meeting Minutes

09-20-11

**NOTE:** The following is a **summary** of matters submitted at a meeting of the Recreation and Parks Commission in accordance with M.G.L Chapter 39 and the Massachusetts Open Meeting Laws. Meetings are often recorded and tapes used as an aid.

- 1) **Call to order:** Chairman Chip Osborne called the 09/20/11 meeting to order at 7:30 PM.
- 2) **Attendance:**
  - a) **Present (constituting a quorum):** Chip, Derek, Sam, Jerry (absent 8:00-8:20 PM), and Linda (7:40 PM).
  - b) **Absent:** None.
- 3) **Minutes:** **Motion** made and seconded to approve minutes of the 09/06/11 meeting; all in favor.
- 4) **Appearances:** Deborah Papps appeared to discuss her request for parking at Gerry Playground (see attached). **Motion** made and seconded to approve as requested; all in favor.
- 5) **Reports:** See attached. Addendum:
  - a) **Mike's:** none.
  - b) **Brendan's:** **Motion** made and seconded to approve seasonal hiring of Mike Baker pending CORI/SORI and physical exam results; all in favor.
- 6) **Old Business:**
  - a) **Memorial Park update:** Architect Matt Ulrich and abutters Bob and Jane Mace in attendance. Brendan re-distributed the list of native plantings that was previously presented (see 8/25/11 minutes) for further discussion. Discussion of concept, specific design, costs, implementation, and potential vandalism. The Mace's reported that after discussing the published rendering with other (unspecified) abutters, they feel there are too many benches in the design that would encourage loitering. Chip pointed out and the board agreed that it's a park meant for public use which includes residents sitting and legally enjoying the area as they see fit. Board agreed that the Department's mandate is ground's maintenance and policing is not part of its responsibilities. Any vandalism or law enforcement issues are for the Police Department to address and no significant changes regarding recreational use of the area are being proposed. Further discussion included perennials, drought resistant and low maintenance plantings, fund raising ideas, and seeding. Chip estimates plantings for the entire project will cost \$17-20K, and recommends seeding any areas designated for grass with winter rye for now until the next grass growing season. After discussion, **Motion** made and seconded to approve the conceptual design that Matt has presented subject to allowances for modifications; all in favor. Board agreed on the following:
    - i) Matt will create renderings for public distribution specifying "phase 1": fencing (on parking lot side) and trees.
    - ii) Get specific prices for the fencing and trees (Board's estimates phase one costs at \$35,000).
    - iii) Presenting concept design, costs, and request for a grant to the Shattuck Fund.
    - iv) Implement phase one (subject to funding) before the ground freezes (generally late October).
  - b) **Hamond Nature Center update:** See Brendan's report.
  - c) **Chandler Hovey update:** Sub-committee plans a meeting on 29 September 2011 at 7:00 PM; members of the Neck Association will be invited.

MARBLEHEAD COMMUNITY CENTER

10 HUMPHREY STREET

MARBLEHEAD, MASSACHUSETTS 01945-1906

[www.marblehead.org](http://www.marblehead.org)

TELEPHONE: (781) 631-3350

FAX: (781) 639-3420

d) Other old business:

i) Linda:

- (1) Progress of signage for turn-around at Hamond center? Brendan will investigate different types of street signage.
- (2) Status of Soccer registrations? See Mike's report.
- (3) Flag football ran last year at Coffin School? Was a 1 time event, not an ongoing league.
- (4) Kudos to crew: Field hockey field was outstanding on Friday.

ii) Derek:

- (1) Status of security lighting for rear of Seaside Grandstand? Brendan will contact MMLD.
- (2) Any further information regarding security cameras for rear of Community Center? System is cost prohibitive. Outdoor photo sensitive lighting has been fixed.

7) New Business:

a) Correspondence (attached):

- i) Memorial Park suggestion: Chip read letter from Frederick Goddard regarding bubbler. Board agreed the public bubblers in question were a health and safety concern which is why they were removed.
- ii) Bench request: **Motion** made and seconded to approve subject to applicant agreeing to specific site and time of installation being approved by Brendan; all in favor.
- iii) Field usage request-Alumni: **Motion** made and seconded to deny use of Hopkins and approve use of lower Village fields only; all in favor.

b) Fall Nature Center programs: Chip tasked Mike and Brendan to aggressively create nature programs at the Hamond Nature Center. Specifically he requests a pumpkin carving event be put together and advertised ASAP for Halloween. Mike is also working on 2 other fall programs with Audubon.

c) Devereux Beach end of summer season report: Tabled.

d) Other new business:

- i) Sam: Suggested Beach Supervisors and trash crew write end of season reports regarding the beach; Board in agreement.
- ii) Jerry: Suggests thank you letters be drafted for those responsible for beach cleaning. Brendan will draft letters and also include a thank you to the Tree Department for their work at Memorial Park.

8) Timekeeping: Meeting adjourned at 9:15 PM.

9) Next meeting: Scheduled for October 4, 2011; Time and place to be posted.

**Respectfully submitted: Ric Reynolds, Marblehead Recreation and Parks Department Clerk**

*Attachments:*

- *Meeting notice & agenda; Reports (2); Correspondence(4).*



DATE POSTED:

Town Clerk Use Only

## **MEETING NOTICE & AGENDA**

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

### **Recreation and Parks Commission**

Name of Board/Committee

Address of Meeting: 10 Humphrey Street, Marblehead, MA Room: Conference Room

<u>Tuesday</u>	<u>Sept.</u>	<u>20</u>	<u>2011</u>	<u>7:30 PM</u>
Day of week	Month	Date	Year	Time

**Agenda or Topics to be discussed listed below** (That the chair reasonably anticipates will be discussed)

Approval of minutes from previous meeting – September 6

Discussion:

1. Memorial Park:
  - Approve plan, develop budget, discuss funding sources
2. Hamond Nature Center update
3. Fall Nature Center program report
4. Devereux Beach - end of summer report
5. Chandler Hovey update

Old Business Discussion

New Business Discussion

Next Meeting: October 4

**THIS AGENDA IS SUBJECT TO CHANGE**

Chairperson Chip Osborne

Posted by: Brendan Egan

Date: 09/15/11

Recreation, Parks & Forestry  
10 Humphrey Street  
Marblehead, MA 01945

September 8, 2011

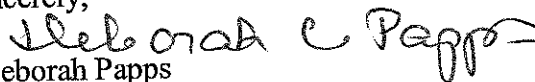
To Whom It May Concern:

I have just spoken with Tom Hammond. On his recommendation I am asking your permission for a relative to park his RV in the upper Stramski parking lot for two nights: Thursday and Friday, September 29 and 30. I am told that the RV could not come into the parking lot until after 7PM on Thursday when the food co-op closes.

I understand that this request will be considered by your committee at the meeting on September 20.

Thank you for your consideration on this matter.

Sincerely,

  
Deborah Papps  
8 Pitman Road  
Marblehead, MA 01945  
781-631-9091  
jdpapps@verizon.net

# Assistant Superintendent/Director of Recreation Report

## September 20, 2011

### *RECREATION*

Response has been good with several programs this Fall. I am in contact with the new **Family Fund** person in charge of this years **Touch A Truck** event scheduled for Sunday, Oct. 2nd. **Toddler Soccer** is headed into it's 3rd week and the feedback has been great. After talking with several of the volunteer "coaches" about getting them Cori reported they have all said they are enjoying the program. I will plan to provide a "trophy" such as we did in the T'ball program. This year **Attitash** had their prices set early (same price as past two years) and the bus company came in on budget as well therefore no price increase was needed and because of the program being advertised with prices we already have sign-ups.

### *SAILING PROGRAM*

All the boats are out with the exception of the 17' Whaler. I have been winterizing them and getting them ready to be covered. I will take all sails to **Doyle** for cleaning and storage. This winter I will be reclaiming all rudders. The **Harbormaster** still has the Whaler and has even been doing some work on it. Although this work will not benefit us it is a nice gesture on their part.

### *DEVEREUX BEACH*

Devereux Beach continues to be a very active spot during the warmer days especially last week during our heat spell. Each morning through Halloween I will plan to open & clean the restrooms for the publics use and pick up the litter & debris from the entire property. The GATOR has been a great asset and helps make the job of picking up large debris easier. The **Highway Dept.** continually helps me out at the beach and should be commended on their service. As always David Haley also continues to help out with various tasks now that I am alone at the beach.

### *VANDALISM*

Vandalism has subsided around our parks & playgrounds with the start of school. The back of the grandstand definitely took it's toll this summer.

### *STRAMSKI BOAT HOUSE*

**Walter Jacob Architects** and I have had one additional meeting and we are very excited to report that a new person has just joined on with his firm and he was the architect who designed the new Pleon Yacht Club facility. Walter and I have a meeting scheduled with him Friday AM. In the meantime I received another call from an interested resident. Her name is Kristina Campa. She has worked with Walter and will be joining our team. At this time I would like the Board to email me their ideas / suggestions so I can present them to Walter.

## OTHER

I am in the process of developing a new program for families who have learning disabled children. This program will be called **ASPEN** which stands for **Alternative Social Programming Enrichment Network**. These children simply want and need a place to "play" and be kids. I would like the Board to vote to approve the hourly rate of \$20.00 per hour for Karl Mayer who is teaching our **Toddler Soccer** program.\* This years **8th grade rafting** "team work" challenge will take place at Riverhead Beach on Sept. 27th & 28th. I am happy to report that all suggestions I made in a report to the C.O.A. activities director regarding the **fitness room** have been implemented. This will allow greater service which will generate additional use. After several attempts to get ahold of **John Liming** today we met at the Stramski house and he will have all his old engines & etc. removed by the weekend.

\* No vote taken

## **Recreation Commission Meeting**

**September 20, 2011**

### **Superintendent's Report**

#### **Parks / Fields / Community Center**

I interviewed and would like to hire Mike Baker to help with fall cleanups and cutting until Thanksgiving time. He is a recent graduate of Wentworth and has landscaping experience.

I had a request from the model boat club which uses Redd's pond to patch the sidewalk that runs the perimeter of the pond. After coordinating with the Highway Department they took care of the problem today.

Macomber Electric has been working on a few projects here at the Community Center. They have installed new light fixtures behind the building to provide more light on the back of the building and hill and hopefully will help deter vandalism. They also replaced and fixed the four small lights that are in the front garden area.

Seaside Grandstand – I have been in contact with the DA's office regarding the juvenile who was caught spray painting the grandstand. The family has made two of the restitution payments and should make the last one in October. We may have to wait until the spring to get the grandstand painted.

#### **Fall Field Work**

**Seaside Park:** The bid requests will appear in this week's Marblehead Reporter and bids are due back on Thursday, October 6 at 10:00 a.m. I would like to have a meeting on that afternoon / evening to award the contract so the work can begin the next week. I have sent bid packages to Turflinks and Sports Turf Specialties, Inc

#### **Hamond Nature Center Garden / Parking Lot**

The parking lot / entrance area has been completed and the perimeter area has been graded and seeded. I have a small list of items that I am working with Lenny Cameron on and he will finish them up this week

#### **Benches**

Peter Dearborn has begun the bench project at Seaside Park. He has been experimenting with different stains and has come up with formula that works well and looks good. He has completely sanded six benches and has stained two of them. He hopes to finish by next week (weather permitting).

#### **Old Business**

Chandler Hovey project – We are planning a meeting for Thursday, September 29, 2011 at 7:00 p.m. The meeting notice will be sent to all members of the Marblehead Neck Association. Tom Millet, Neck Association President has agreed to send out an email to his members about the meeting.

#### **New Business**

#### **Next Meeting:**

Thursday 8 Sept. 2011

To the Honorable Board

In the planning for Memorial Park please include replacement of the bubbler that used to be on the Essey Street side.

And while you at it why not bring back water bubblers at Grace Oliver's and Gas House Beaches.

The one at Gas House was particularly good because in addition to supplying a cool drink, the drain was used to wash off sandy feet of children before donning their sneakers or sandals. Very handy and useful.

I lived on Orme Street for 45 years.

I do not believe handicapped accessibility is an issue if you use the same type of fountain on the same footprint. It is a replacement, not a new installation.

The Gas House bubbler was



was very simple, but very useful.

Will you bring back these amenities to the taxpayers?

I await your decision or decisions about these fountains - bubblers.

Respectfully,

Fredrick H. Goddard  
15 Preston Beach Road

781-631-2494

P.S.

The pine trees at Memorial Park were a sanctuary for birds during the winter. I hope you keep that in mind when you do the makeover of the park.

FHG.

**RECREATION & PARKS DEPARTMENT**  
**REQUEST FOR MEMORIAL BENCH**  
**FOR REGISTERED MARBLEHEAD RESIDENTS ONLY**

Today's Date: 8/31/11

Resident in memoriam: Andrew D. Colby

Dates of residency: 1970 - 2011

1<sup>st</sup> Location desired: Candler Hovey Park

Alternate location desired: Rocky Park

Inscription desired (see pricing information):

In memory of Andrew D. Colby  
from his friends and family

Other information (use back if needed): Andy grew up at Grey Gull  
which is now the Peter Wyck home and fished and dove for

**I understand and will comply with the Marblehead Recreation, Parks, & Forestry Memorial bench policy attached.**

Name: George Koszood  
(Please print)

Signature: \_\_\_\_\_

Address: 89 Naugus Ave Marblehead  
MA

Telephone: 781-631-9088

Fee: \_\_\_\_\_ Paid: \_\_\_\_\_

Application approved by: \_\_\_\_\_

\_\_\_\_\_  
Superintendent, Recreation & Parks

\_\_\_\_\_  
Date

Dear Recreation & Park Commission and Athletic Director Mark Tarmey,

My name is Matt Frankel and I would like to submit a request for the Hopkins field on November 26, 2011 from 1pm to 3pm. The purpose of this request is to hold the annual soccer alumni game that has been held on the saturday after thanksgiving at the Hopkins field for the last several years.

Thank you,  
Matt

I can be reached at 781 718 1163 or  
~~frankel~~ mrfrankel@wisc.edu