



# TOWN OF MARBLEHEAD

## Recreation & Parks Department



### Recreation and Parks Meeting Minutes

04-26-11

**NOTE:** The following is a **summary** of matters submitted at a meeting of the Recreation and Parks Commission in accordance with M.G.L Chapter 39 and the Massachusetts Open Meeting Laws. Meetings are often recorded and tapes used as an aid.

- 1) **Call to order:** Chairman Chip Osborne called the 04/26/11 meeting to order at 7:00 PM.
- 2) **Attendance:**
  - a) **Present (constituting a quorum):** Chip, Derek, Linda, and Sam.
  - b) **Absent:** Chuck.
- 3) **Reports (See attached):**
  - a) **Mike's:** No addendum.
  - b) **Brendan's:** **Motion** made and seconded (Linda, Sam) to approve the recommendations (see report) of summer seasonal ground maintenance staff pending the outcome of the required CORI/SORI checks and physical exams; all in favor.
- 4) **Appearances:**
  - a) **Rotary:** Tom McNulty appeared to request a rain date for the Rotary's upcoming "Great Race" of Sunday 9/11/11 just in case of bad weather. **Motion** made and seconded (Linda, Sam) to approve the request pending receipt of the proper request form; all in favor. Brendan will ensure the permit is processed.
  - b) **Family Fund:** Kristin Goedkoop appeared to discuss plans for the official opening of the new Gerry Playground (see attached). Kristin was informed that the event as advertised will need: permission to vend food from the Board of Health; insurance; and an approved park permit. After discussion, the board agreed the department can co-sponsor the event to alleviate the need for a permit and private insurance; but BOH approval is still required, and the advertising will need to be changed to reflect the department's sponsorship. Brendan will coordinate with the Family Fund to ensure all required items are in place.
  - c) **National Grand:** Jim Nye appeared to discuss plans for the creation of an employee parking area abutting Memorial Park (see attached concept plan created by Doug Jones). Dave Rodgers was also in attendance as an interested party. Discussion of ideas for trees, shrubs, grass areas, park improvements, funding, irrigation, lighting of flag, and traffic flow ensued. The bank intends to install irrigation for the property and will offer free irrigation of the park to the Town if acceptable. Jimmy's goal is to have the property ready for the 4<sup>th</sup> of July Parade. The Board agreed that they are happy to work with the bank on the project. Brendan will coordinate details.
- 5) **Old Business:**
  - a) **Spring field preparation:** Brendan reports all playing fields have been prepared and aeration, seeding, and fertilizing is under way. Irrigation systems are just being put on line. Chip stressed the importance of getting the sprinkler heads marked right away so the fields can be aerated, seeded, and fertilized by the 1<sup>st</sup> week of May. Brendan will coordinate.
  - b) **Chandler Hovey:** Police report distributed for the boards information (attached); no action taken. Brendan reports the Arbor Day project discussed in the 4/5/11 meeting has been coordinated and will be done this weekend.
  - c) **Beach restrooms:** Mike reports they are ready and have been opened.
  - d) **Bocce court:** Still in the planning stages at COA.
  - e) **Movie night:** discussed; no action taken. Board would like to see them come back if feasible.

MARBLEHEAD COMMUNITY CENTER

[www.marblehead.org](http://www.marblehead.org)

10 HUMPHREY STREET  
MARBLEHEAD, MASSACHUSETTS 01945-1906

TELEPHONE: (781) 631-3350

FAX: (781) 639-3420

- f) Hamond Center: Chip displayed a concept drawing of the turn-around at Everett Payne. Design, materials, costs, and labor discussed. Chip estimates it will cost no more than \$15,000.00. After discussion, **Motion** made and seconded (Sam, Linda) to allow not more than \$15000.00 be spent on the project from the revolving fund; all in favor.

6) **New Business:**

- a) Summer field projects: Chip would like to concentrate on needed repairs at Hobbes, "near side" lower Village school, and Seaside. Piper Field was also brought up as a perennial high maintenance field due to poor construction. After discussion, the board asked Brendan to get estimates and prepare proposals for: infield turf; fencing at Hobbes; putting in an automated sprinkler system at Seaside; and outsourcing vs. using Department manpower to replace the infields at Seaside and Hobbes. Chip also requested the Village project be coordinated with the School Department and the affected youth sports organizations to be done in spring 2012. He also noted that Seaside and Hobbes would need to be done either before the hot weather or in the fall and spring to allow grass to take hold; he would like to see Hobbes' done before August 2011, and have Seaside outfield done in fall 2011 and infield done in spring 2012. The need for a water cannon was also mentioned and will be considered as a future capital outlay. The board also agreed the chain prohibiting driving onto Seaside needs to go back up and be left up.

- b) Correspondence (see attached):

i) To be determined:

- (1) Request - Interact Club: Jim Nye presented the request for a walk. **Motion** made and seconded (Sam, Linda) to approve pending receipt of a permit application and proof of insurance; all in favor. Brendan will coordinate.
- (2) Request - Carlos Rocha: Board agreed that vending carts or trucks on Park Department properties is prohibited as: many properties already have concession stands; most parks are not open to public vehicle traffic; and any vending contracts would have to be coordinated with the Selectmen as part of a bidding process similar to "Lime Rickey's". Brendan will contact Mr. Rocha.

ii) FYI (no actions required): COA letter; Notification to Abutters; Legal Notice; Board of Selectmen letters (2).

- c) Senior Class Carnival: The board agreed that the Carnival can use water from the beach garage.

7) **Timekeeping:**

- a) 8:56 PM: **Motion** made and seconded (Sam, Linda) to extend the meeting 15 minutes; all in favor.
- b) Meeting adjournment: 9:02 PM.
- c) Next meeting: After discussion of elections and being sworn in, the next meeting was scheduled for 7:00 PM on Tuesday, May 10, 2011 at the Marblehead Community Center.

**Respectfully submitted: Ric Reynolds, Clerk**

*Attachments:*

- *Meeting notice & Agenda*
- *Reports (2)*
- *Gerry Playground flyer*
- *Bank parking concept plan*
- *MPD incident report*
- *Requests (2)*
- *FYI items: thank you letter (1), Notification to Abutters (1), Legal Notice (1), Selectmen's letters (2)*



DATE POSTED:

Town Clerk Use Only

## **MEETING NOTICE & AGENDA**

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

### **Recreation and Parks Commission**

Name of Board/Committee

Address of Meeting: 10 Humphrey Street, Marblehead, MA Room: Conference Room

<u>Tuesday</u>	<u>April</u>	<u>26</u>	<u>2011</u>	<u>7:00 PM</u>
Day of week	Month	Date	Year	Time

**Agenda or Topics to be discussed listed below** (That the chair reasonably anticipates will be discussed)

Approval of minutes from previous meetings – March 21 and April 5, 2011

Reports: Sup. Brendan Egan and Asst. Sup. C Michael Lane

**Discussion:**

1. Spring field preparation
2. Summer field projects

Appearance: 8:00 p.m. Jim Nye, National Grand Bank

Old Business Discussion

New Business Discussion

Next Meeting: To Be Determined

**THIS AGENDA IS SUBJECT TO CHANGE**

Chairperson Chip Osborne

Posted by: Brendan Egan

Date: 04/20/11

# Assistant Superintendent/Director of Recreation Report

April 25, 2011

## RECREATION

Program registrations are currently under way and going well. I am in the process of creating two new offerings for summer, scrapbooking and music. As these programs get finalized I will let you know.

## SAILING PROGRAM

From last meeting :*Prior to any of you becoming members of this Board Harbormaster, Warner Hazel "loaned" me his Whaler. At that time the outboard was tired however with the help of Fairwind Outboard we have been able to keep it running for most of the time during the summers. This year they (Fairwind) has notified me that it is probably time to purchase a new one. The Corinthian Fleet will not be able to donate this amount of money. It will have to come out of the Revolving Fund. I am currently working on a price for replacement.*

The price of a new engine is \$8,500.00. This is a very good price and although the engine will be smaller than what we currently have it will be large enough to provide a safe environment.

## STRAMSKI HOUSE

I have received two calls from local architects as a result of the article in the Reporter. Walter Jacob Architects returned my call and I have met with Walter Jacob at the home to perform a walk through. Each year his company likes to give back to the community and this year he has decided that this would make a terrific choice. He is an avid boater and loves Gerry Playground as well as the ideas for the house. Although he loves the park as it is, quiet and somewhat private, he is excited about the pier project. I would like to invite him to our next meeting to introduce him to you.

## **Recreation Commission Meeting**

**April 26, 2011**

### **Superintendent's Report**

#### **Crocker Park**

**Bathrooms:** The bathroom project is moving along smoothly and the rough electrical and plumbing are in. The contractor hopes to have the plumbing inspected by the end of the week and the new floor and walkway poured early next week.

**Pier Head:** I have a punch-list of items that need to be addressed before the project can be complete and have been working with the contractor on getting those completed. I have walked the site with the Building Inspector and he is pleased with the project.

#### **T-Ball**

The T-ball program got off to a great start on April 9 and we received some very positive comments. The program was rained out this past weekend and we will try to make it up at the end. The program has 65 participants which make up 6 teams and they will play at either 9:00 or 10:00 a.m. on Saturdays.

#### **Gatchells**

PV Barone Construction has completed the work inside the gate at Gatchells and the area has weathered the rain very nicely. A new guardrail type fence and gate were installed at the end of the parking lot and we received donations from Youth Football and Baseball to help defray the costs. I have sent a thank you letter for the volunteer work they performed.

After meeting with the Fire Chief the area at the end of Everett Paine, in front of the Hamond Nature Center, will be lined as a Fire Lane. The area is marked No Parking but the designation as a Fire Lane will allow the Police to ticket and tow cars. The Highway Dept. is waiting for dryer weather and is planning to line the area next week.

#### **Seaside Park**

**Grandstand:** On Thursday, April 14 I was called by the police to the grandstand after a local graffiti artist used it for his canvas. The youth was caught and will be charged. I have been asked by the police to prepare an estimate to be used for restitution when it gets to the courts.

**Flag Pole Plaque:** The plaque thanking the Shattuck Fund and the McKernan family has been installed in front of the flagpole at Seaside Park. Once the sign is replaced I think we should have a dedication ceremony to thank the donors.

#### **Summer Appointments: Seasonal Grounds Maintenance**

Matt O'Neil and Michael Glabicky

#### **Old Business**

#### **New Business**

#### **Next Meeting:**

May, 2011

Please join *the Marblehead Family Fund* for  
the **Opening Celebration** of

# The Gerry Playground

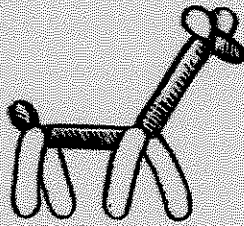


WHERE

The Gerry Playground at Stramski's Way

When

Saturday, May 7<sup>th</sup> from 3 to 5PM 



Balloon  
Animals

Hot Dogs



Music

**AND MORE!**

*This Playground was made possible by generous donations from family and corporate sponsors, the support of Marblehead Recreation and Parks Department and organized through the Marblehead Family Fund.*

**This is a FREE event**

 Rain Date: May 14th

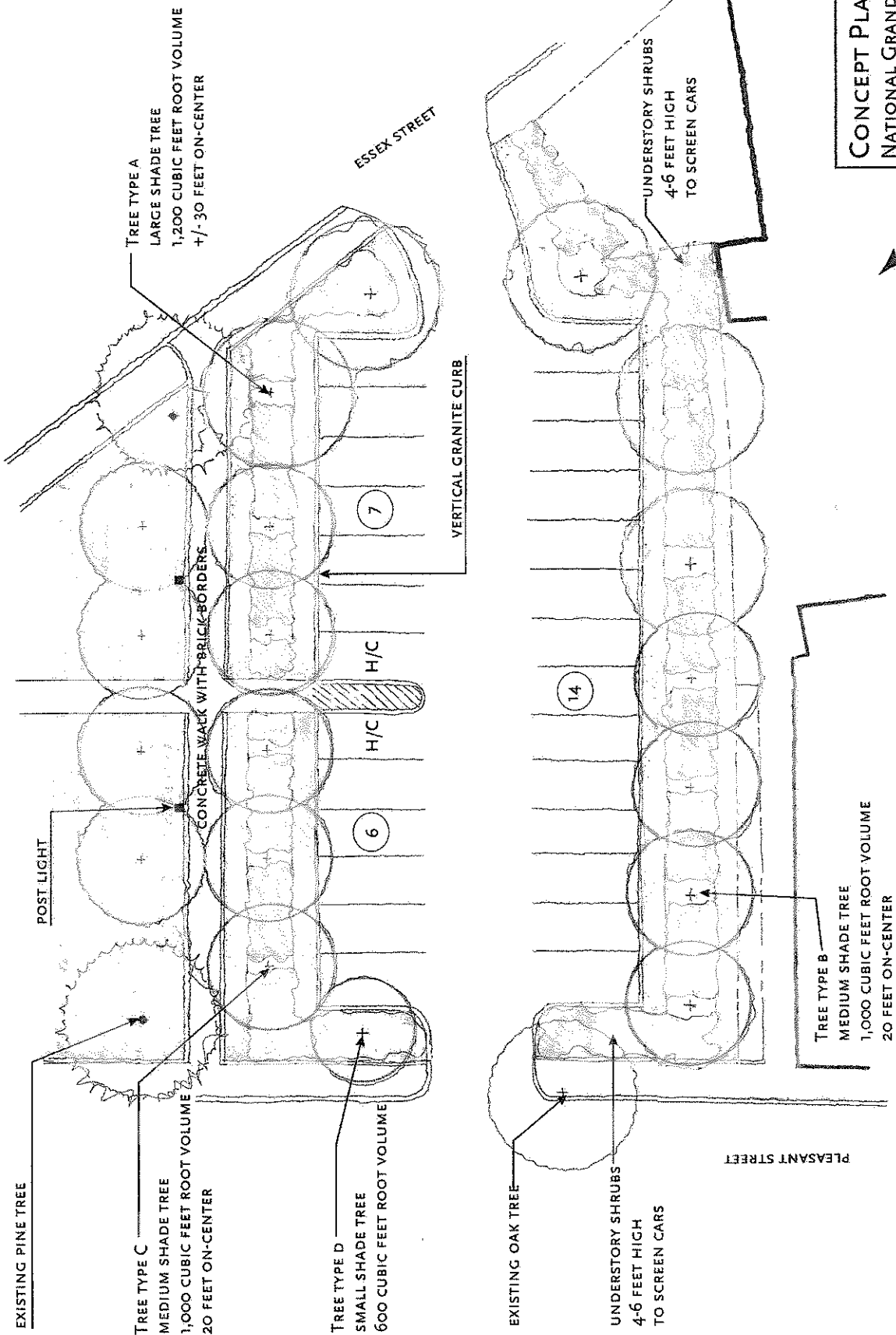
\* B.O.H.

\* Insurance

\* Need Permit  
(made)







CONCEPT PLAN  
 NATIONAL GRAND BANK PARKING  
 1/16" = 1'-0"  
 04/07/11

Marblehead Police Department  
Incident Report

Page: 1  
04/04/2011

Incident #: 08-936-OF  
Call #: 08-13305

Date/Time Reported: 09/28/2008 1357  
Report Date/Time: 09/28/2008 1458  
Occurred Between: 09/28/2008 1345-09/28/2008 1400  
Status: Incident Open  
Reporting Officer: 04 SERGEANT SEAN SWEENEY

Signature: \_\_\_\_\_

#	SUSPECT(S)	SEX	RACE	AGE	SSN	PHONE
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1

DOB:  
LICENSE NUMBER: MA

PLACE OF BIRTH: KANSAS CITY,MO  
ETHNICITY:

#	OFFENSE(S)	ATTEMPTED	TYPE
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LOCATION TYPE: Other/Unknown  
CHANDLER HOVEY PARK  
6 LIGHTHOUSE LN  
MARBLEHEAD MA 01945

Zone: NECK

1	TREES, CUT/DESTROY 266/113/A	N	Misdemeanor
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266 113  
OCCURRED: 09/28/2008 1400  
SUSPECTED OF USING: Not Applicable

#	VICTIM(S)	SEX	RACE	AGE	SSN	PHONE
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1

VICTIM CONNECTED TO OFFENSE NUMBER(S): 1



Ref: 08-936-OF

Entered: 09/28/2008 @ 1503

Entry ID: 104

Modified: 10/04/2008 @ 1049

Modified ID: 104

## Report by Sgt. Sweeney

On the above date at approximately 1400 I happened to be pulling into the lot of Chandler Hovey Park. I observed a car in the lot so I pulled in next to it. I have been made aware of the fact that is suspected of damaging trees in the park over an extended period of time.

I looked out in the park to see if I could see . I immediately observed next to a small tree just behind the rest rooms. I could see that was doing something to the bottom section of the tree. I grabbed my binoculars and looked at what was doing. I could see that had a what appeared to be a strip of bark in his hand. then dropped the bark and walked away from the tree.

I immediately went to the tree that I observed at. I observed a strip of bark approximately 18 inches in length laying on the ground. I also observed where the bark had come off the tree.

I walked over to who was nearby. I identified myself and asked him why he was pulling bark off of the tree. replied " It's dead you can't pull bark off of a live tree". I then told that the tree was town property and he was not allowed to damage it. I then informed that I was aware of the fact that he has damaged shrubbery in the park in the past. at first denied it but then after I informed him that I watched him do it he told me that it was weeds that he was pulling out. then wanted to show me and pointed to some vines growing out of the rocks in front of us. was pointing to the same ones I observed being damaged on the previous incident.

I told that if he were to persist in damaging any shrubbery or trees in the park he would be prosecuted. said that he understood and would not touch anything in the future.

No charges to be filed at this time.

End report.

## Interact Club of Marblehead

April 13, 2011

Recreation and Park Commission  
10 Humphrey Street  
Marblehead, MA 01945


Dear Honorable Board of Recreation and Parks,

The Interact club of Marblehead would like to hold a walk for clean water for Africa, through the BARKA foundation, to raise awareness and desperately needed money for their cause. We would like to hold this walk Sunday May 15, 2011 from 1-3 PM. We would like to start the walk from the Devereaux Beach parking lot, across the causeway, continue right on Ocean Avenue counterclockwise around the neck returning on Harbor Avenue with the finish back in the Devereaux Beach parking lot.

We will seek permission from the Recreation and Park department for use of the beach parking lot for registration and informational activities. The Rotary Club of Marblehead Harbor will provide insurance. We will alert the Police of our plans.

Thank you for your consideration.

Sincerely,

  
Joan Stomatuk, Advisor  
Caroline McCarthy, President

04/13/2011

Dear Board of Selectmen

I Carlos Rocha will like to sell ice cream at Recreation and Parks with my ice cream truck. I love to sponsor the town of Marblehead and others to the best of my ability. I would greatly Appreciate, and also have the honor to sell ice cream. I will follow all state and town laws and Regulations.

Thank you,

Terry's olde Fashion Ice Cream Shoppe inc

Carlos M.Rocha

A handwritten signature in black ink, appearing to read 'Carlos M. Rocha', with a stylized, cursive script.



**TOWN OF MARBLEHEAD**  
**COUNCIL ON AGING**

**Jeanne Louizos**  
**Chairman**  
**Patricia C. Roberts**  
**Director**

**10 Humphrey Street**  
**Marblehead, MA 01945**  
**Tel: (781) 631-6225**  
**Fax: (781) 639-3431**

April 12, 2011

Brendan Egan, Superintendent  
Recreation & Parks Dept.  
10 Humphrey Street  
Marblehead MA 01945

Dear Brendan,

On behalf of the Council on Aging, thank you for hiring a commercial cleaning company to come in and give the carpets, some of the flooring and the bathrooms of the Center a very thorough cleaning. It certainly helps all of us to keep the Community Center clean and attractive.

Because I know funds are stretched thin, your willingness to go beyond the day to day cleaning of the building is truly appreciated.

With appreciation,

Patricia C. Roberts  
Director

cc: Recreation & Parks Board ✓

JRL:1

## Notification to Abutters under the Massachusetts Wetlands Protection Act and Marblehead Wetlands Protection Bylaw

In accordance with Massachusetts General Laws Chapter 131, Section 40 and Marblehead Bylaws Chapter 1-25, Section 1-25-105, you are hereby notified of a public hearing before the Marblehead Conservation Commission:

1. The name and address of the applicant is  
Boston YACHT CLUB  
1 Front St  
MARBLEHEAD, MA 01945
2. The name and address of the applicant's representative is  
PAUL M. LYNCH ESQ  
Zero Spring St  
MARBLEHEAD, MA 01945
3. Type of application (circle appropriate bullet below):
  - The applicant has filed a Notice of Intent with the Marblehead Conservation Commission seeking permission to remove, fill, dredge, or alter an area subject to protection under the Wetlands Protection Act (MGL c. 131, § 40) and the Marblehead Wetlands Protection Bylaw (Marblehead Bylaws c. 1-25).
  - ☒ The applicant has filed a Request for Determination of Applicability with the Marblehead Conservation Commission relative to the Wetlands Protection Act and the Marblehead Wetlands Protection Bylaw.
  - The applicant has filed an Abbreviated Notice of Resource Area Delineation with the Marblehead Conservation Commission relative to the Wetlands Protection Act and the Marblehead Wetlands Protection Bylaw.
4. Location of proposed activity:  
Boston YACHT CLUB 1 Front St  
Building Repairs
5. Copies of the application filed may be examined at the office of the Marblehead Conservation Commission c/o the Marblehead Engineering Department, Mary A. Alley Building, 7 Widger Road, Marblehead, MA 01945 (781-631-1529) between the hours of 8:00 AM and 5:00 PM on Monday, Tuesday and Thursday and from 8:00 AM to 7:30 PM on Wednesday and from 8:00 AM until 1:00 PM on Friday.

6. Copies of the application filed may be obtained from either the applicant or the applicant's representative as indicated below:

- Applicant at

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- Applicant's representative at

200 SPRING ST  
MARBLEHEAD, MA 01945  
781-631-7808

7. Information regarding the date, time and place of the public hearing regarding the application filed may be obtained from the Marblehead Conservation Commission, c/o the Marblehead Engineering Department, 7 Widger Road, Marblehead, MA 01945 by calling 781-631-1529 during normal business hours as previously indicated above.
8. Notice of the public hearing to include the date, time and place will be published in the local newspaper (circle appropriate bullet) indicated below at least five (5) business days before the hearing.
- Marblehead Reporter
  - ☒ Salem Evening News
  - Lynn Item
9. Notice of the public hearing will also be posted at Abbot Hall, 188 Washington Street, Marblehead, MA 01945.
10. You may also contact the Massachusetts Department of Environmental Protection at DEP Northeast Regional Office, 205A Lowell Street, Wilmington, MA 01887 (978-661-7600) regarding this application and the Wetlands Protection Act.

# LEGAL NOTICE

## TOWN OF MARBLEHEAD CONSERVATION COMMISSION

The Marblehead Conservation Commission will hold a public hearing beginning at or after 7:15 PM on **April 14, 2011** on a Request for Determination filed by the **Boston Yacht Club** for proposed repairs to the building at the **Boston Yacht Club** in an area subject to the Wetlands Protection Act and the Marblehead Wetlands Protection Bylaw.

Plans and information are available for inspection at the Town of Marblehead Engineering Department, 7 Widger Road, Marblehead, MA.

The meeting will be held in the Lower Level Conference Room at the Mary Alley Municipal Building, 7 Widger Road, Marblehead, MA.

Walter Haug, Chairman  
Marblehead Conservation Commission

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Requested Insertion Date: April 7, 2011

Please Invoice: Boston Yacht Club  
1 Front Street  
Marblehead, MA 01945  
781-631-3100





Office of the  
**BOARD OF SELECTMEN**  
ABBOT HALL  
188 Washington Street  
MARBLEHEAD, MASSACHUSETTS 01945

James E. Nye, Chairman  
Jackie Belf-Becker  
Judith R. Jacobi  
T. Michael Rockett  
William L. Woodfin, II

Anthony M. Sasso  
Town Administrator

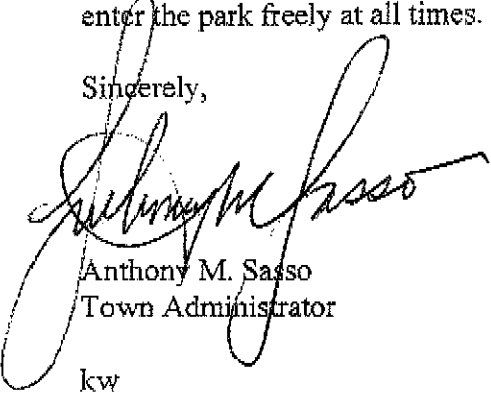
April 5, 2011

Seamus Daly  
Lieutenant  
Glover's Marblehead Regiment  
14 Ridge Road  
Marblehead, MA 01945

Dear Seamus,

At a meeting of the Board of Selectmen on Monday, April 4, 2011 it was voted to approve the request from the Regiment to stage its annual summer encampment at Fort Sewall on July 8 -10, 2011. Approval is subject to the usual fees and receipt of the required Certificate of Insurance on file. The Board noted that use of Fort Sewall is not exclusive and the public must be able to enter the park freely at all times.

Sincerely,



Anthony M. Sasso  
Town Administrator

kw

cc: Brendan Egan, Recreation and Parks Department  
Chief Picariello  
Chief Gilliland



Office of the  
**BOARD OF SELECTMEN**  
ABBOT HALL  
188 Washington Street  
MARBLEHEAD, MASSACHUSETTS 01945

Anthony M. Sasso  
Town Administrator

James E. Nye, Chairman  
Jackie Belf-Becker  
Judith R. Jacobi  
T. Michael Rockett  
William L. Woodfin, II

April 5, 2011

Jeff Morrison, President  
Marblehead Youth Baseball  
4 Greystone Road  
Marblehead, MA 01945

Dear Jeff:

At a meeting of the Board of Selectmen on Monday, April 4, 2011, it was voted to approve Marblehead Youth Baseball's request to hold its annual little league parade on Saturday, April 23, 2011 with a start time of 9:00 a.m. subject to approval from the Marblehead Police, Fire and Recreation and Parks Department and receipt of the required Certificate of Insurance naming the Town of Marblehead as additionally insured in the amount of \$1million/\$3million (per occurrence/aggregate).

Sincerely,

Anthony M. Sasso  
Town Administrator

kw

cc: ~~Chief~~ Picariello  
~~Chief~~ Gilliland  
Brendan Egan, Superintendent Parks and Recreation Department

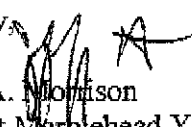


To: Marblehead Board of Selectman,

Marblehead Youth Baseball would like to hold its annual Parade on Saturday April 23<sup>th</sup> at 9:00 in the morning. We would like to march from behind the Veterans School down Pleasant and Lafayette Streets and into Gatchells down Stern's Way. (This is the same route that we have followed in the past). We would respectfully ask for your approval and assistance in providing a safe marching route for our players and coaches.

Should you require any more information or have any questions please feel free to call me.

Sincerely,

  
Jeffrey A. Morrison  
President Marblehead Youth Baseball  
4 Greystone Rd.  
Marblehead, MA 01945  
781-639-2831 (H)  
617-797-4186 (C)

Cc Anthony Saso (including insurance binder)

[Type text]