



TOWN OF MARBLEHEAD
Recreation & Parks Department



Recreation and Parks Meeting Minutes

1/05/2016

NOTE: The following is a **summary** of matters submitted at a meeting of the Recreation and Parks Commission in accordance with M.G.L Chapter 39 and the Massachusetts Open Meeting Laws. Meetings are often recorded and tapes used as an aid.

- 1) **Call to order:** Chip called the meeting to order at 7:00PM.
- 2) **Attendance:**
 - a) Present (constituting a quorum): Chip, Jerry, Linda
 - b) Absent: Derek & Sam
- 3) **Minutes of last meeting:** Motion made and seconded to approve the minutes of the 12/07/2015 meeting; all in favor.
- 4) **Appearance:**
 - i) None
- 5) **Old Business/New Business**
 - a) None
- 6) **Agenda Items:**
 - a) Chandler Hovey: The department would like to create a formal presentation (with 3-D rendering and power point) for park remodel for a future meeting (date is TBD). The board would also like to create a sub-committee to help manage the planning process.
 - b) Field Blankets: Turf blankets have been put down at Seaside Park.
 - c) End of Calendar Year Wrap Up: Travis provided commission with breakdown of Revolving Fund status
 - d) Turf Manager Position: Chip will be forwarding job description to Tim and we will be moving forward with the position.
 - e) 2016 Budget: The board will be prepping for the State of the Town Address on January 13th
 - f) Correspondence:
 - i) Brian Wheeler: Would like to rent Garfield Pavilion on July 24th from 10am to 2pm for class of 1976 reunion. **Motion:** waive fee. **Approved.**
- 7) **Reports (attached):**
 - a) Travis Farley Report: See attached
 - b) Tim Short Report: See Attached
 - i) **Motion:** will proceed with deterrent fencing around Ushers Lot. Half of the cost of fence will be taken from revolving fund and the town will cover other half. **Approved**
- 8) **Timekeeping:** Meeting Adjourned: 9:00 PM. Next meeting to be determined.

Attachments: Meeting Notice and Agenda.

MARBLEHEAD COMMUNITY CENTER

10 HUMPHREY STREET

MARBLEHEAD, MASSACHUSETTS 01945-1906

www.marblehead.org

TELEPHONE: (781) 631-3350

FAX: (781) 639-3420



DATE POSTED:

Town Clerk Use Only

MEETING NOTICE & AGENDA

POSTED IN ACCORDANCE WITH THE PROVISIONS OF MGL 30A §§18-25

Recreation & Parks Commission

Name of Board/Committee

Address of Meeting: 10 Humphrey Street, Marblehead MA. 01945 Room: Conference Room

Tuesday

Day of week

January

Month

5

Date

2016

Year

7:00 PM

Time

Agenda or Topics to be discussed listed below (That the chair reasonably anticipates will be discussed)

1. Approval of past meeting minutes
2. Old/New Business
3. Topics
 - a. Chandler Hovey
 - b. Field Blankets
 - c. End of Calendar Year Wrap up
 - d. Turf Manager position
 - e. 2016 Budget
 - f. Correspondence
4. Reports: Superintendent/Recreation Supervisor
5. Next meeting: TBD

THIS AGENDA IS SUBJECT TO CHANGE

Chairperson Chip Osborne

Posted by: Recreation & Parks Department

Date: December 28, 2015

Travis Farley

Assistant Superintendent, Town of Marblehead

Tuesday, January 5th

Assistant Superintendent Report

Programming Updates

- Registration for Winter/Spring booklet gearing up
- Currently Programs:
 - o Jr. Basketball: 82 enrolled
 - o Multi-Sports: 71 enrolled
 - o Chris Prew After School: 32 enrolled

Upcoming/New Programs:

- Upcoming Programs/Special Events:
 - o Karate: 19 enrolled
 - o Winter Carnival: 13 enrolled

Facility & Parks

- Stramski Update
 - o Hazardous material found in kitchen & tiles in basement
 - o Met with Dave Riordon
 - Estimate of \$80,000 to repair garage (does not include removal of garage floor)
 - Estimate of \$300,000 to repair home (Does not include hazardous waste removal)
 - o Would like to propose a new structure for Stramski
 - Similar to boathouse with minimal upkeep & repair and much more affordable
 - One bathroom & no heat
 - If we repair existing building we will have very high maintenance cost, staffing, upkeep, utilities, and stress on our department

Other:

- Stramski/Riverhead Kayak Rack

Recreation & Parks Commission Meeting
Superintendent Report
1/5/16

Christmas Tree Burning

Everything is a go for tomorrow night. I met with Jason Gilland today to discuss size of tree pile. Trees will be set alight tomorrow at 6pm. We've posted info on Facebook page and there is information on the home page of Marblehead.org

Memorial Park

Cal finished off the walk way path at park and looks really nice.

Gatchells Lights

Spoke with Light Department yesterday and they are looking at turning on the electricity tomorrow or Thursday.

Bud Orne Rink

Larry Healy informed me that he is going to be sealing the drain by Friday with hopes of starting to flood rink next week.

State of the Town Address

Wednesday, January 13, 2016 6pm

Ushers Fence

Quotes for fence. Fence will be used as a deterrent for people trying to get down to the drain.

Winter Projects

Along with assisting with plowing when needed; Benches, Barrels and equipment will all be serviced. Build new Pram Racks for Stramski and Riverhead Properties, Clean out back storage area behind community center, organize area around beach garage. Potential work with Don Morgan spreading wood chips throughout trails system.

Glover School

Soil test will need to be done on the front of the property..Schedule meeting with Chip, Tim and Ken Lord.

Community Center

Copier is being looked at by our rep at Konica Minolta.

Voice mail is down. Datel has removed and believes hard drive might be gone.

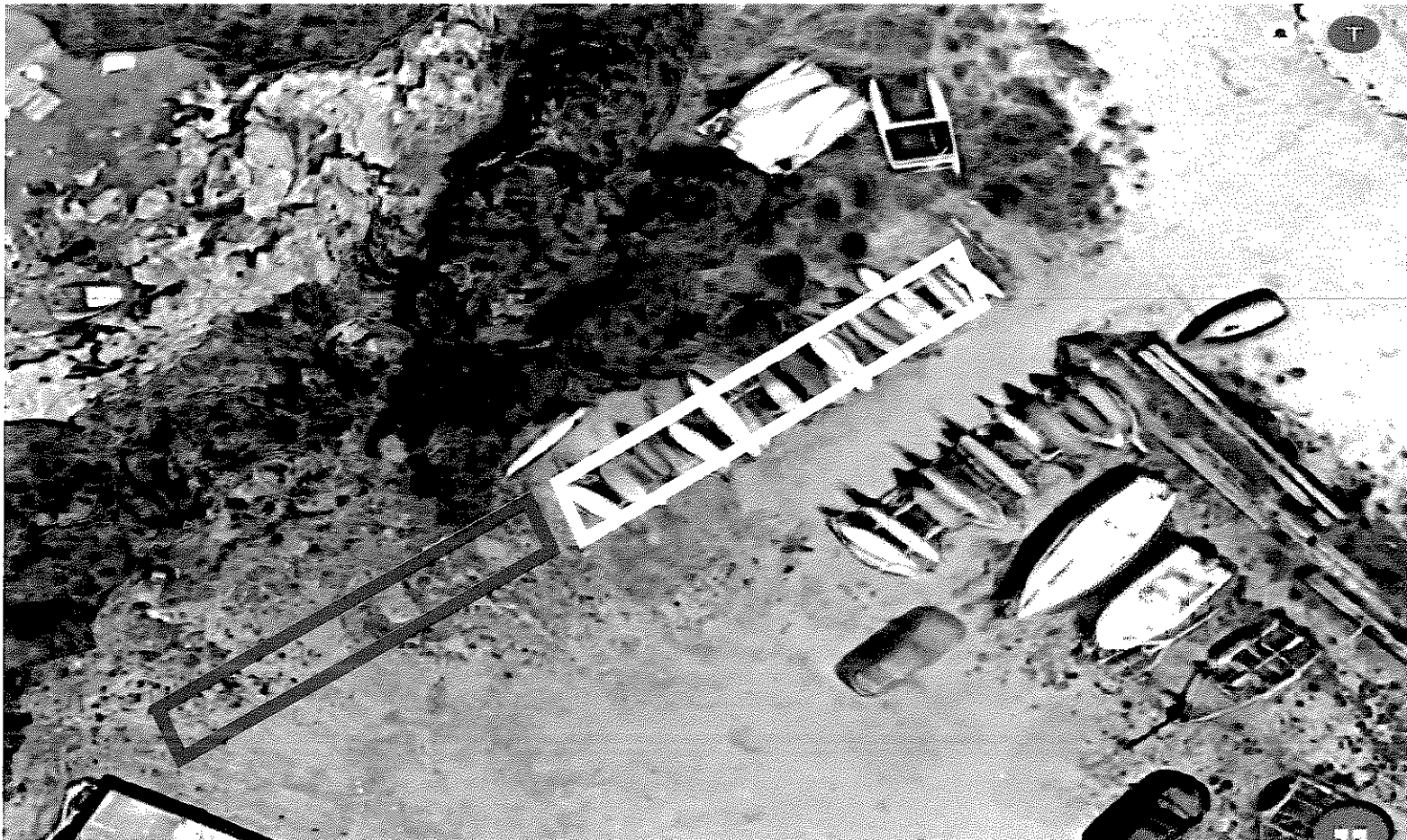
Fixes to the Community Center roof have been completed.

Office is closed on 1/18/16 in observance of Martin Luther King Day

Stramski Way



Riverhead Beach



	Racks	Revenue Per Rack	Total Revenue Per Season
Stramski Way	65	\$100.00	\$6,500.00
Riverhead	37	\$100.00	\$3,700.00
			\$10,200.00

Proposed Increase for FY16 Kayak Rack

	Racks	Revenue Per Rack	Total Revenue Per Season
Stramski Way	105	\$100.00	\$10,500.00
Riverhead	74	\$100.00	\$7,400.00
			\$17,900.00

INCREASE PER SEASON	\$7,700.00
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