

June 18th, 2020

Walter Jacob Architects
3 Pleasant Street
Marblehead, MA 01945

Robert Schaeffner
Chairman
Marblehead Planning Board
Engineering Department
7 Widger Road
Marblehead, MA 01945

Dear Chairman Schaeffner,

Please accept the following drawings that address minor changes from the drawings as originally presented and approved by the planning board for our project at 22 Foster Street in Marblehead.

1. The site plan shows a change in the driveway configuration. The original drawings had shown the driveway entering the site on the south side of the cottage; this was done because the neighbor to the norths driveway was in a different configuration. That driveway has since been moved and allows for a fence and planting area between the two driveways. We propose this change as it will allow for better access to the site than the previous proposal which squeezed the access between the cottage and neighboring property. Note that the planting design is in progress and does not represent a final design at this point. We have included a site plan from James Emmanuel to represent this change to the driveway.
2. In producing our construction drawings we have slightly modified window sizes and configuration and some materials to reflect issues of constructibility and functionality. We have worked hard to keep the project consistent with what was approved and we feel that these changes are inconsequential. We have included the approved drawings and current construction drawings for comparison. The footprints, areas, and heights of the structures do not change.

We look forward to discussing these modifications with you in an upcoming hearing, please let me know if you need anything additional.

Thank you,

A handwritten signature in black ink, appearing to read "Walter Jacob", with a stylized flourish at the end.

Walter Jacob
Principal Architect
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