## **Nomination Papers Procedure**

## **STATE NOMINATION PAPERS**

The best way to submit nomination papers is by mail. Please enclose a self addressed stamped envelope for us to mail them back to you.

If you need to drop them off in person please place them in the locked red mailbox outside Abbot Hall 188 Washington St. Please include contact information email or phone number, and a self addressed stamped envelope for us to return the papers to you. After you place the papers in the red box email <a href="mailto:townclerk@marblehead.org">townclerk@marblehead.org</a> or call the office at 781-631-0528 so that we can retrieve them.

If you have any questions or need different arrangements please contact the office at the email or phone number above. Thank you for your cooperation.

## **Town Nomination Papers**

Are you interested in running for Town Office?

- Put the request in writing. The request should include the office you are seeking, your name, address, signature, and date. Please include contact information email or phone number.
- Place the request in the red mailbox located on the Washington St. side of Abbot Hall. Please email townclerk@marblehead.org or call the office 781-631-0528 to let us know that you dropped off the request so that we can retrieve it.
- 3. We will prepare the papers and contact you when they are ready to be picked up.
- 4. You must get 50 certified signatures from Marblehead registered voters to be placed on the ballot. You should obtain more than 50 to ensure you have enough. We recommend getting at least 65.
- 5. Papers must be submitted no later than 5:00PM on April 28th. When returning the papers you must sign **I accept the nomination** on one page. When returning your papers please put them in the red mailbox and call 781-631-0528 or email Townclerk@marblehead.org and we will retrieve them.