

Cemetery Board of Commissioners
Minutes
December 5, 2017

Board met in session at 7:00 p.m. in the office at Waterside Cemetery.
Present (constituting a quorum):

Richard F. Coletti, Chairman
Matthew J. Wolverton, clerk
Rufus L. Titus

Catherine M. Kobialka, Superintendent

MINUTES: Moved and seconded to approve the minutes of September 13, 2017 as presented. **VOTED**

SUPERINTENDENT REPORT:

LETTER: Read letter received from Gail Anderson with regard to tree near her parents' lot #BU-74. Superintendent had contacted Tree Warden a year or two ago and again in September. All dead wood was trimmed out of the tree and he feels the tree is healthy and does not need to be taken down. Cemetery crew also addressed the root that is growing near the base of her family memorial. After further discussion, all agree the Superintendent addressed the situation appropriately. A letter will be sent to Ms. Anderson reiterating the Departments position. All agree to have Chairman sign the letter for the Board.

OUTLAYS: to go in FY19 Budget. VOTED

Purchase of three urns for Chapel – cost \$3700.00
Sod cutter – cost \$4200.00

BUDGET: Will be level funded

LOCUST AVENUE DEVELOPMENT: Will address continuation of project in next FY negotiations. Newly developed section will be open for pre-need sale in the Spring.

MEETINGS: Meetings will remain four times a year, and will be in the months of January, April, July, and October. Normally the second Tuesday of these months unless a conflict arises.

NEW VETS LOT: Discussion on Article to go in warrant for transfer of Green Street property to the Cemetery Department for future Veterans lot.

NEXT MEETING. April 10, 2018

ADJOURN. Motion made and seconded to adjourn at 7:27 PM. All in favor.

Matthew J. Wolverton, Clerk