

# MARBLEHEAD BOARD OF HEALTH

## MINUTES, November 16, 2022

Present: Chm. Todd Belfbecker, Joanne Miller, Helaine Hazlett, Andrew Petty, Director  
Also Present: Jerry Smith, John Albright, Becky Cutting, Kathryn Breslin

Hybrid Meeting -Web-based video conferencing meeting of the Board of Health and Transfer Station Facility Committee via Zoom.

Meeting called to order at 1:00 pm. The following roll call was taken: Ms. Joanne Miller, present; Ms. Helaine Hazlett, present; Dr. Todd Belfbecker, present.

**MOTION** to adjourn the Board of Health meeting at the conclusion of the Transfer Station Facility Committee meeting. On a polled vote the Board voted as follows: Ms. Joanne Miller, in favor; Ms. Helaine Hazlett, in favor; Dr. Todd Belfbecker, in favor.

A transfer station update was presented by Dana Weeder of Winter Street Architects.

An overall site plan of the transfer station was presented. Three areas that are being focused on are the primary area, swap shed, transaction kiosk with a circular drive around entrance. There will be two egresses on the path of travel for commercial and residential use. Intercoms will be used in the staff kiosk to announce incoming residential vehicles. Bollards will be used along the path to help keep the traffic light. Commercial vehicles will have precedence. There will be approximately a 32 ft. between the scale house for commercial vehicles. A window and intercom will be available for transactions. Each transaction should be 5-6 minutes to keep the flow of traffic moving. A camera will be placed on the pit for visibility to see queuing behind the entrance and exit and the yard waste area.

The staff support building /scale house will have two bathrooms and a locker room area. Also, there will be an eye wash area, shower and kitchenette. ADA approved seating will be available for three people. An airlock vestibule with a door for the entrance to the building. Mechanical equipment will be heated by two heat pumps. Solar panels will be in every structure which is solar ready continuing with as much sustainability throughout the transfer station

The transaction hut will be heated and also air conditioned.

The swap shed has remained unchanged. There will be rolling carts to transport merchandise inside and outside. Shelving will be installed inside. A solar closet will be placed on the backside of the swap shed building.

Becky said she liked the pit and swap shed designs as presented. She suggested to add an overhang with cladding to the staff and scale building.

Andrew, Jerry and Dana will go to the transfer station to update the plans. The transaction shed will be in the recycling area. The intention is to have more transactions done online.

More dimensions and design development will be shown at the next meeting.

Andrew opened the meeting up to public participation:

Tom McMahon asked about storing solar around the pit area.

**MOTION** to adjourn. All in favor.

Meeting adjourned at 1:55 pm.

Andrea Flaxer  
Senior Clerk