

SELECT BOARD

MINUTES

February 7, 2024

Board met in HYBRID session at 7:00 p.m. at Abbot Hall and via ZOOM Conferencing
A roll call was taken as follows, constituting a quorum:

Erin M. Noonan, Chair
M. C. Moses Grader
Bret T. Murray
James E. Nye
Alexa Singer

Thatcher W. Kezer III, Town Administrator

The Chair called the meeting of February 7, 2024 to order. This meeting is being recorded.

JOINT MEETING. School Committee. Interviews. Appointment. The Board met in joint session with the School Committee to interview applicants for the vacancy on the School Committee. The Chair gave a brief overview of the process. Each applicant was interviewed and asked questions by all board members.

A brief recess was taken, and interviews resumed.

The Town Administrator reviewed the voting process. 5 votes are needed to be appointed. Motion made and seconded to place all names into nomination. On a polled vote the Select Board and School Committee voted as follows: Mr. Oto, Ms. Magazine; Ms. Schaeffner, Mr. Williams; Ms. Taylor, Mr. Mathers; Ms. Fox, Ms. Magazine; Mrs. Singer, Mr. Williams; Mr. Murray, Mr. Williams; Mr. Grader, Mr. Mathers; Mr. Nye, Mr. Mathers; Mrs. Noonan, Mr. Williams. Majority vote was not received for any candidate.

On a 2nd polled vote the Select Board and School Committee voted as follows: Mr. Oto, Ms. Magazine; Ms. Schaeffner, Mr. Williams; Ms. Taylor, Mr. Mathers; Ms. Fox, Mr. Williams; Mrs. Singer, Mr. Williams; Mr. Murray, Mr. Williams; Mr. Grader, Mr. Mathers; Mr. Nye, Mr. Mathers; Mrs. Noonan, Mr. Williams.

Al Williams was appointed to the School Committee with a term to expire in June 2024.

TOWN CHARTER. Edward J. Collins Center. Presentation. Discussion. Due to the late hour the Board postponed the Town Charter discussion with the Collins Center to February 28, 2024. The Board discussed moving forward soliciting interest from anyone wishing to serve on the Town Charter Study Committee. The Board will determine the

size and make up of the committee at their meeting on February 28, 2024 with the Collins Center. Deadline to submit letters of interest is March 22, 2024. Submit letters to the Select Board, Abbot Hall, 188 Washington Street or email wileyk@marblehead.org. This information will be posted to the website.

TREASURER/COLLECTOR. Appointment. Cami Iannarielli appeared before the Board seeking appointment as Treasurer/Collector. Motion made and seconded to appoint Cami Iannarielli Treasurer/Collector with a term to expire in June 2024. All in favor.

WARRANT ARTICLES. 2024 Annual Town Meeting. The Town Administrator reviewed the following articles to be placed on the Warrant for 2024 Annual Town Meeting. These are standard, recurring articles each year:

- Articles in Numerical Order
- Reports of Town Officers and Committees
- Assume Liability
- Lease Town Property
- Contracts in Excess of Three Years
- Departmental Revolving Funds
- Purchase of Equipment of Several Departments
- Lease Purchase
- Capital Improvements for Public Buildings
- Walls and Fences
- Storm Drainage Construction
- Proposed Reclassification and Pay Schedule (Administrative)
- Proposed Pay Schedule and Reclassification (Traffic Supervisors)
- Proposed Reclassification and Pay Schedule (Seasonal and Temporary Personnel)
- Compensation - Town Officers
- Essex North Shore Agricultural and Technical School District
- Collective Bargaining - Police
- Collective Bargaining – (IUE/CWA – Local 1776)

Motion made and seconded to sponsor these articles to be placed on the Warrant for 2024 Annual Town Meeting. 4 voted in favor, Mr. Murray voted present.

The Town Administrator presented, and the Board discussed, the following proposed articles to sponsor on the Warrant for 2024 Annual Town Meeting:

- Create Planning/Community Development Department
- Appointment of Board of Assessors
- Assessor Report to CFO
- Amend Bylaw, Capital Improvement Committee, Membership

Motion made and seconded to sponsor these articles to be placed on the Warrant for 2024 Annual Town Meeting. All in favor.

RESERVE FUND TRANSFER. Police Department. Motion made and seconded to authorize the Police Chief to appear before the Finance Committee to request the transfer

of the sum of twelve thousand five hundred and twenty and 00/100 dollars (\$12,520.00) from the Reserve Fund in accordance with chapter 40, section 6 of the Massachusetts General Laws. All in favor.

PARKING REGULATIONS. Temporary Street Closure. Motion made and seconded to approve the request from Timothy Dittrich, Corinthian Yacht Club, for a temporary closure of Corinthian Lane on Saturday, August 10, 2024 from 7:00am – 4:00 pm to safely facilitate 2 events subject to approval from Police and Fire and police details as needed. 4 voted in favor, Mr. Nye voted present.

ABBOT PUBLIC LIBRARY FOUNDATION. 5K Walk. Motion made and seconded to approve the request from Tonya Walker, Abbot Public Library Foundation, to hold a 5K walk on Saturday, June 15, 2024 on Saturday, May 11, 2024 starting at 9:00 a.m. at the Veterans Middle School and finishing at Abbot Public Library, 235 Pleasant Street. Approval is subject to receipt of the required Certificate of Insurance, naming the Town as additionally insured, and approval from the Marblehead Police, Fire and Schools and police details as determined necessary. No permanent markings are allowed on the streets and all temporary markings shall be removed at the conclusion of the event. All in favor.

LICENSING. (2) 1 Day Liquor Licenses. Marblehead Arts Association. Motion made to approve the request from Xhazzie Kindle for (2) one-day liquor licenses for Saturday, February 10, 2024 from 5:00 – 10:00 p.m. and Sunday, February 11, 2024 from 12:00 – 5:00 p.m. at the King Hooper Mansion, 8 Hooper Street subject to the following conditions:

- Delivery of and receipt by the Licensing Authority of the required fee (\$50 each).
- Delivery of and receipt by the Licensing Authority of Proof that the alcohol will be purchased from an authorized source.
- Proof that the applicant can receive proper delivery; provide proper storage and disposal of all alcoholic beverages purchased all in accordance with the requirements of G. L. c. 138.
- Alcohol will be purchased from Kappy's Importing.

Moved by Mr. Nye, seconded by Mr. Grader. On a polled vote the Board voted as follows: Mr. Murray, in favor; Mr. Grader, in favor; Mr. Nye, in favor; Mrs. Singer, in favor; Mrs. Noonan, in favor.

LICENSING. 1 Day Liquor Licenses. Temple Emanu-El. Motion made to approve the request from Jaime Meyers, Temple Emanu-El, for a One Day Liquor License on Wednesday, April 10, 2024 from 6:30 p.m. to 11:00 p.m. at Temple Emanu-El, 393 Atlantic Avenue, subject to the following conditions:

- Delivery of and receipt by the Licensing Authority of the required fee (\$50 each).
- Delivery of and receipt by the Licensing Authority of Proof that the alcohol will be purchased from an authorized source.
- Proof that the applicant can receive proper delivery; provide proper storage and disposal of all alcoholic beverages purchased all in accordance with the requirements of G. L. c. 138.

- Alcohol will be purchased from Beachmont Liquors.

Moved by Mr. Nye, seconded by Mr. Murray. On a polled vote the Board voted as follows: Mr. Murray, in favor; Mr. Grader, in favor; Mr. Nye, in favor; Mrs. Singer, in favor; Mrs. Noonan, in favor.

CONTRACT. Old Town House. Motion made and seconded to amend the contract for Old Town House Exterior Painting Project to John Skouras & Co., Inc of Peabody, MA by extending the contract to May 30, 2024, and authorize the Chair to sign the contract on behalf of the Board. All in favor.

RECYCLE PRODUCE PURCHASE POLICY. Adoption. The Board reviewed the updated Recycle Product Purchase Policy. This policy is required for the Town's participation in the DEP Recycling Grants. The Town Planner and Public Health Director have reviewed the Town's current policy and updated it. Motion made and seconded to adopt the Recycled Product Purchasing Policy. All in favor.

PERMISSION. YMCA Head to the Hill 5K. Motion made and seconded to approve the request from Carol Meyer, YMCA of the North Shore, to hold the Head to the Hill 5K Road Race on Sunday, September 15, 2024, at 9:00 a.m. subject to approval from Police and Fire, police details and receipt of the required Certificate of Insurance. No permanent markings are allowed on the streets and all temporary markings shall be removed at the conclusion of the event. The event will start and end at the Lynch/van Otterloo YMCA. All in favor.

OLD TOWN HOUSE. Permission to Use. Marblehead Museum. Motion made and seconded to approve the request from Pam Peterson, Marblehead Historical Commission, to use the Old Town House on Sunday, March 10, 2024 from 12:30 pm – 4:30 pm for a lecture subject to the usual Rules and Regulations, fees and receipt of the required Certificate of Insurance naming the Town of Marblehead as an additionally insured and to waive the rental fee for this event. All in favor.

PUBLIC COMMENT. None.

TOWN ADMINISTRATOR UPDATE. The Town Administrator updated the Board as follows:

- Mary Alley building will be closed on Friday, February 23, 2024 for necessary plumbing work. Notification will be made to the public in advance
- The Town's Verizon Cable Contract expires in January 2025 and formal negotiations will get under way shortly. Robert Peck, Cable Television Advisory Committee (CTAC) Liaison, has requested the Town solicit letters of interest to serve on the committee. The Board set a deadline to apply for the Cable Television Advisory Committee of March 8, 2024 and the Board will interview on March 13, 2024. Submit letters to the Select Board, Abbot Hall, 188 Washington Steet or email wileyk@marblehead.org. This information will be posted to the website.

SELECT BOARD ANNOUNCEMENTS. The Chair extended the deadline to apply for the Task Force Against Discrimination to February 16, 2024. The Board will interview applicants at a future meeting.

Motion made and seconded to adjourn at 10:35 p.m. All in favor.

Kyle A. Wiley
Administrative Aide

List of documents used:

School Committee resumes /Cami Iannarielli resume/Reserve fund transfer request, Police / CYC letter/List of warrant articles/Abbot Library Foundation 5K / Marblehead Arts (2) 1 day liquor license requests/Temple Emanu-el liquor license request/ Historical Commission letter, OTH / YMCA Head to Hill 5K