

## SELECT BOARD

### MINUTES

**October 25, 2023**

Board met in HYBRID session at 7:00 p.m. at Abbot Hall and via ZOOM Conferencing  
The following members were present constituting a quorum:

Erin M. Noonan, Chair

Bret T. Murray

James E. Nye

Thatcher W. Kezer III, Town Administrator

The Chair called the meeting of October 25, 2023 to order.

**VETERANS DAY.** Dave Rodgers, Veterans' Agent, appeared before the Board to announce that the Town will hold its traditional Veterans Day service on Saturday, November 11, 2023 at Abbot Hall Auditorium at 10:00 a.m. Doors to Abbot Hall will open at 9:00 a.m. Col. Josh Bradstreet, USMC, will be the principal speaker at Abbot Hall. Shuttle service will be provided from the original National Grand Bank parking lot starting at 9:00 a.m. Marblehead Choral Group, Andrew Scoglio Choral Director, will perform. Coffee and snacks will be served immediately following the ceremony at the VFW, 321 West Shore Drive. All are welcome. For more information contact Veterans Agent David Rodgers at 7841-631-0990.

**HOLOCAUST REMEMBRANCE DAY.** Helaine Hazlett, co-chair, Marblehead Task Force against Discrimination, appeared before the Board to thank them for voting in 2022 to recognize annually January 27th as International Holocaust Remembrance Day. Ms. Hazlett requested the use of Abbot Hall on Friday, January 26, 2024 at 12:00 noon for a short ceremony and reading of the proclamation. Motion made and seconded to approve the request from the Task Force against Discrimination to use Abbot Hall on Friday, January 26, 2023 at 12:00 noon. All in favor.

**MEASURER OF LEATHER. Interviews/Appointments.** Amy Egelja and Bryan Ruocco appeared before the Board as it relates to serving as the Measurer of Leather. Both applicants were interviewed. Motion made and seconded to place both names into nomination with a term to expire in June 2024. All in favor. The Chair questioned if the Board could appoint both candidates and the Town Administrator advised the Board that this was an option under MG Law. Motion made and seconded to appointed Emy Egelja and Bryan Ruocco as Measurers of Leather with a term to expire in June 2024.

**SIGN PERMIT. Old Town Antiques. 134 Washington Street.** Tim Swigor appeared before the Board for a sign permit at 134 Washington Street. Motion made and seconded to approve the request from Tim Swigor, 126 Front Street, for an overhanging sign for

Old Town Antiques, 134 Washington Street, Unit 4, subject to receipt of the required Sign Permit and Certificate of Liability naming the Town as additionally insured. All in favor.

**CULTURAL COUNCIL. Interview/Appointment.** Jeannie Stahl, appeared before the Board as it relates to serving on the Cultural Council. Motion made and seconded to appoint Jeanie Stahl to the Cultural Council with a term to expire in June 2026. All in favor.

**MARBLEHEAD COUNSELING CENTER. Lease. Renovations.** Ron Grenier and Ruth Ferguson appeared before the Board seeking permission to make renovations at the Marblehead Counseling Center, 66 Clifton Avenue. Marblehead Counseling Center has a Lease with the Town for this property. Mr. Grenier and Ms. Ferguson reviewed the renovations with the Board and a motion was made and seconded, in accordance with the Lease for the Samuel Hobbs Memorial Building, to approve the request from the Marblehead Counseling Center to make renovations to the building at 66 Clifton Avenue, as presented, and at no cost to the Town. All in favor. The Counseling Center wished to thank Craig Bosworth for donating his architectural services and to the Select Board for the opportunity to host the semi-annual Community Golf Day.

**SURPLUS.** Mr. Grenier and Mr. Ferguson submitted a request to declare an old stove/oven on the property at 66 Clifton Avenue as surplus. The Town owns this property. Motion made and seconded to declare the following item as surplus and no longer needed for Municipal purpose so that it may be disposed of in accordance with the Town's policy on surplus equipment:

- (1) oven/stove at 66 Clifton Avenue

All in favor.

**LICENSING. 1 Day Liquor License. Friends of the Performing Arts.** Motion made to approve the request from Dawn Weed, Marblehead Friends of the Performing Arts, for a one-day liquor license for Thursday, November 2, 2023 from 7:00 pm – 10:00 pm at the King Hooper Mansion, 8 Hooper Street for a Fundraising Gala subject to the following conditions:

- Delivery of and receipt by the Licensing Authority of the required fee (\$50).
- Delivery of and receipt by the Licensing Authority of Proof that the alcohol will be purchased from an authorized source.
- Proof that the applicant can receive proper delivery; provide proper storage and disposal of all alcoholic beverages purchased all in accordance with the requirements of G. L. c. 138.
- Alcohol will be purchased from Kappy's Importing.

Moved by Mr. Nye, seconded by Mr. Murray. On a polled vote the Board voted as follows: Mr. Nye, in favor; Mr. Murray, in favor; Mrs. Noonan, in favor.

**CONTRACT. Historic Properties.** Motion made and seconded to award a contract to John Clemson for the Historic Properties in the Preston Beach and Clifton Neighborhood

survey project in the amount of forty thousand dollars (\$40,000) and authorize the Chair to sign the contract on behalf of the Board. All in favor.

**CONTRACT. Okos Building. Amend.** Motion made and seconded to amend the contract with Tom's Painting & Contracting LLC for the Okos Building Painting and Repair by increasing the contract amount by two thousand five hundred and fifty-four and 54/100 dollars (\$2,554.54) and authorize the Chair to sign the Change Order on behalf of the Board. All in favor.

**CONTRACT. Hobbs Garage. Amend.** Motion made and seconded to amend the contract with Tom's Painting & Contracting LLC for the Hobbs Garage Painting and Repair by increasing the contract amount by six thousand nine hundred and twenty-seven and 13/100 dollars (\$6,927.13) and authorize the Chair to sign the Change Order on behalf of the Board. All in favor.

**FORT SEWALL OVERSIGHT COMMITTEE. Appointments.** Motion made and seconded to approve the following changes in representation on the Fort Sewall Oversight Committee: Larry Sands, OMIA Representative; Seamus Daly, Glover's Marblehead Regiment. All in favor.

**MINUTES.** Motion made and seconded to approve the following Minutes: September 27, 2023, October 6, 2023, October 11, 2023 and October 16, 2023. All in favor.

**ABBOT HALL. Permission to Use.** Motion made and seconded to approve the request from Jennie Putnam to use Abbot Hall on Sunday, November 19, 2023 from 12:00 noon – 4:00 pm for an Eagle Scout Court of Honor subject to the usual rules, regulations, fees and required Certificate of Insurance and to waive the rental fee for this event. All in favor. Motion made and seconded to send a letter of congratulation to the Eagle Scout. All in favor.

**LICENSING. 1 Day Liquor License. Bubble Bar Boston.** Motion made to approve the request from Maria Tilkens, Bubble Bar Boston, for a one-day liquor license, beer/wine only, for Saturday, December 2, 2023 from 5:00 pm – 7:00 pm at Abbot Hall, 188 Washington Street, for the Christmas Walk/Marketplace subject to the following conditions:

- Delivery of and receipt by the Licensing Authority of the required fee (\$50).
- Delivery of and receipt by the Licensing Authority of Proof that the alcohol will be purchased from an authorized source.
- Proof that the applicant can receive proper delivery; provide proper storage and disposal of all alcoholic beverages purchased all in accordance with the requirements of G. L. c. 138.
- Alcohol is not allowed to be stored on premise overnight.
- Liquor Liability Insurance.
- Alcohol will be purchased from Horizon Liquors.

Moved by Mr. Nye, seconded by Mr. Murray. On a polled vote the Board voted as follows: Mr. Nye, in favor; Mr. Murray, in favor; Mrs. Noonan, in favor.

**AFFORDABLE HOUSING TRUST FUND. Letter of Interest.** A letter of interest was received from Nancy Sheena Sarles as it relates to serving on the Affordable Housing Trust Fund. Letters on interest will be received until Friday, November 10, 2023 and all applicants interviewed on Wednesday, November 15, 2023.

**PUBLIC COMMENT.** None.

**TOWN ADMINISTRATOR UPDATES.**

1. Town Administrator attended Lt. Governor's Listening Tour. Purpose of tour was to hear from municipal officials about their issues outside the "normal" issues facing all communities. Town Administrator suggested the State create a municipal building assistance fund (such as the School Fund currently in place) with a payback period extended longer as well as review of the Department of Revenue requirements imposed on municipalities to make it easier for vendors to meet the reporting requirements of the State.
2. Police Station Locker Room project completed. Officers assisted in the project reducing the cost of installation.
3. Police Department received a Safe Routes to Schools grant (\$9,000) for signs/lines.
4. INNOV4 is in process of onboarding for IT services with the Town.
5. Town Administrator taught a class to new Fire Chiefs and Deputy Fire Chief's that focused on communication/interaction skills, at the State Fire Academy.
6. MBTA update is in Board's meeting packet from Dan Albert, Chair's designee on the MBTA Advisory Board.

**SELECT BOARD ANNOUNCEMENTS.** Planning Board is holding a virtual community meeting on Thursday, October 26, 2023 on the MBTA Community Zoning.

Motion made and seconded to adjourn at 8:30 p.m. All in favor.

Kyle A. Wiley  
Administrative Aide

List of documents used:

Letters/resumes: Amy Egelja//Bryan Ruocco/Jeanie Stahl  
Sing permit request. Tim Swigor. 134 Washington St.  
Marblehead Counseling Center request for surplus  
1 day liquor license – Friends of Performing Arts  
Fort Sewall correspondence re appointments  
Abbot Hall. Request for Eagle Scout ceremony, Jeannie Putman.  
1 Day Liquor – Bubble Bar Boston, Abbot Hall  
MBTA update from MBTA Advisory Board

