

## BOARD OF SELECTMEN

### MINUTES

**July 27, 2022**

Board met in HYBRID session at 7:00 pm. At Abbot Hall and via ZOOM Conferencing  
Present (constituting a quorum):

M. C. Moses Grader, Chair  
Jackie Belf-Becker  
Erin M. Noonan  
James E. Nye  
Alexa J. Singer

Thatcher W. Kezer III, Town Administrator

**PUBLIC HEARING – Public Shade Tree Removal. Smith and Pleasant Street. WSP USA / MBTA.** The Chair opened the Public Hearing on an application submitted by WSP USA, on behalf of the MBTA, for the removal of two public shade trees on Pleasant Street, near Smith Street. Katie Moulton, WSP USA and Bin Zou, MBTA presented a power point application to the Board. Along with removal of the trees and relocating the bus stop, the applicant will be making \$150,000 worth of renovations to the current intersection and the new bus stop, creating ADA accessible curb cuts and widening the sidewalks. A few residents spoke against the application asking that the trees in question be pruned and/or the location of the bus stop be moved further down Pleasant Street past the trees. Ms. Moulton reviewed the procedures and guidelines the MBTA must adhere to as it relates to clearance for entering and exiting the bus, sidewalk depth, distance to and from nearest bus stops and nearest crossing intersection. The 2 trees in question are very low hanging and do not allow the required clearing to safely enter/exit the bus and they impede use of the sidewalk. She stated they were not opposed to removing the tree closest to the intersection and pruning the second tree, and building out the sidewalk to meet the requirement to access. No one spoke in favor of the applicant. After review of the application and questions from the Board, the Chair suggested the Board continue the hearing to the Boards next meeting to allow more follow up on some of the questions raised. Motion made and seconded to continue the Public Hearing for Public Shade Tree(s) Removal to August 15, 2022 at 7:00 p.m. Moved by Mr. Nye, seconded by Mrs. Belf-Becker. All in favor.

**POLICE DEPARTMENT. Conditional offers of Employment.** Chief King appeared before the Board to request the Board offer conditional letters of employment to Abigail Leblanc and Michael Farwell. Motion made and seconded to offer *conditional offers of employment* to Abigail Leblanc and Michael Farewell as permanent full time police officers for the Town of Marblehead subject to the successful completion of the Commonwealth of Massachusetts Physical Abilities Test; a complete physical

examination and psychological examination, to be conducted by the Town's physician and a psychiatrist/psychologist of the Town's choosing. All in favor.

**MARBLEHEAD HOUSING AUTHORITY. Interview. Appointment.** Bill Kuker appeared before the Board as it relates to serving on the Marblehead Housing Authority, Tenant Representative. The Board interviewed Mr. Kuker. Motion made and seconded to appoint Bill Kuker to the Marblehead Housing Authority, Tenant Representative, with a term to expire in June 2027. All in favor.

**APPEAL. Article IV Curb Cut, 255-13, Section G. 87 Jersey Street.** Emmet McNulty, 87 Jersey Street, appeared before the Board on a curb cut appeal, 255-13, Section G, at 87 Jersey Street. After review and discussion by the Board, the following vote was taken; motion made and seconded to deny the Curb Cut appeal made by Emmet McNulty, at 87 Jersey Street, as presented, and recommend the appellant work with the Public Works Director on alternative options available to the homeowner and allowed by the Town. All in favor.

**MINUTES.** Motion made and seconded to approve the minutes of June 22, 2022, June 30, 2022 and July 13, 2022. All in favor.

**PERMISSION. HarborFest. State Street Landing.** Motion made and seconded to approve the request from Melody Curran, HarborMoor, to use State Street Landing parking lot on Sunday, August 28, 2022 from 10:00 a.m. – 2:00 p.m. to hold the HarboFest Event subject to approval from Police, Fire, Harbormaster and final approval from the Town Administrator, receipt of the required Certificate of Insurance and a police detail. Access to the waterfront shall remain open at all times. All in favor.

**CONTRACT. Amend. Exterior Painting of Police Station.** Motion made and seconded to amend the contract for Exterior Painting of Police Station between the Town and John Skouras and Co, Inc. of Peabody, MA by increasing the contract amount four thousand dollars (\$4,000.00) and authorize the Chair to sign on behalf of the Board. All in favor.

**CONTRACT. Amend. Bituminous Concrete.** Motion made and seconded to amend the contract for Furnishing delivering and applying Bituminous concrete paving between the Town and D & R General Construction of Melrose, MA by exercising the third-year option and extend the contract until September 1, 2023 and authorize the Chair to sign the amendment on behalf of the Board. All in favor.

**ABBOT HALL. Permission To Use.** Motion made and seconded to approve the request from Calista Maharaj, Girl Scout Marblehead Service Unit #396, to use Abbot Hall on Sunday, September 18, 2022 from 5:00 pm to 7:00 pm for the annual Girl Scout Bridging event, subject to the usual rules, regulations, fees and receipt of the required Certificate of Insurance and to waive the fee for this event. All in favor.

**LICENSING. One Day Liquor License. Marblehead Arts Association.** Motion made and seconded to approve the request from James Murphy, Marblehead Arts Association, for a one-day liquor license on Thursday, July 28, 2022, at the King Hooper Mansion, 8 Hooper Street, for a fundraising event subject to the following conditions:

- Delivery of and receipt by the Licensing Authority of the required fee (\$50.)
- Delivery of and receipt by the Licensing Authority of Proof that the alcohol will be purchased from an authorized source.
- Proof that the applicant can receive proper delivery; provide proper storage and disposal of all alcoholic beverages purchased all in accordance with the requirements of G. L. c. 138.

Alcohol will be purchased from Kappy's Importing. Moved by Mr. Nye, seconded by Mrs. Noonan. On a polled vote the Board voted as follows: Mrs. Noonan, in favor; Mr. Nye, in favor; Mrs. Belf-Becker, in favor; Mrs. Singer, in favor; Mr. Grader, in favor.

**TOWN CLERK. Early Voting.** The Board received correspondence from the Town Clerk notifying the Board that Early Voting will take place August 27, 2022 – September 2, 2022, and to recommend hours for early voting. Motion made and seconded, on recommendation by the Town Clerk, to approve Early Voting hours, in accordance with the Commonwealth of Massachusetts election advisory, at Abbot Hall as follows:

Monday, August 29, 2022 8:30 am – 4:30 pm  
Tuesday, August 30, 2022 8:30 am – 4:30 pm  
Wednesday, August 31, 2022 8:30 am – 5:30 pm  
Thursday, September 1, 2022 8:30 am – 4:30 pm  
Friday, September 2, 2022 8:30 am – 12:30 pm  
All in favor.

Early Voting will take place on Saturday, August 27, 2022 from 10:00 a.m. – 4:00 p.m. as well and does not require a vote of the Board.

**MARBLEHEAD NEWS GROUP, INC.** Jessica Barnett appeared before the Board to introduce Marblehead News Group to the Board. Marblehead News Group, Inc., a Non-profit based A501(c)3 recognized organization, and governed by a Marblehead-based Board of Directors, is available online at [MarbleheadNews.org](http://MarbleheadNews.org) and on Facebook with plans to deliver a free paper edition to every household in Marblehead.

**FY23 BUDGET PLANNING.** The Chair spoke to the Board as it relates to FY23 and building on the current budget document (GFOA) the Town has in place. The Chair suggested the Board look at sections 49 – 69 that directly relate to the Select Board goals and have a discussion at a future meeting. The Town Administrator stated this is a working document and he is currently starting to work with each department to allow Department Heads time to get their documentation reviewed and put together.

Motion made and seconded to adjourn at 8:50 p.m. All in favor.

Kyle A. Wiley  
Administrative Aide

List of documents used:

Application – Public Shade Tree Removal/ Shade Tree Regulations

Letter from Police Chief – conditional employment request

Letter, Bill Kuker. Marblehead Housing Authority

Curb Cut Appeal. Emmet McNulty

Minutes: June 15 / 30 and July 13, 2022

Request. HarborFest 2022

Abbot Hall. Request to use, Girl Scout Unit 396

Town Clerk letter. Early voting hours

Marblehead News / Introduction