

Cemetery Board of Commissioners
Minutes
October 17, 2023

Board met in session at 7:00 p.m. in the office at Waterside Cemetery.
Present (constituting a quorum):

Richard F. Coletti, Chairman
Janet S. Merrill, clerk
Pam M. Peterson

Catherine M. Kobialka, Superintendent

GUEST: Will Dowd from Marblehead Current

MINUTES: Motion made and seconded to approve the minutes of July 11, 2023. **VOTE**

VETERANS LOT GAZEBO: Elder Act Club has submitted a quote from their contractor showing the work that is proposed. Work consists of:

- Repair of all wooden parts that have rotted
- Sanding of all railings, balusters, columns, poles and benches
- Prime and paint all railings, balusters, columns, poles and benches
- Scrape, prime and paint ceiling

Superintendent to contact Elder Act Club to forward certificate of insurance for their contractor along with all contact information. Elder Act Club will let us know when work is to be done so as to coordinate around burial services.

VETERANS LOT CREESY STREET: Superintendent suggests putting an outlay of \$25,000.00 in our budget to be paid from Sale of Lots for ongoing development of the area. Said amount will be on hand to do any preliminary work in the area if and when needed. Unused balance will be rolled over or turned back to the Sale of Lots Fund at the end of the fiscal year. Discussion of an article in Town Meeting to do the entire project, however as we are already in the budget process time might not permit. Superintendent to investigate further.

MECHANIC/FOREMAN RETIREMENT: Current budget will allow for the hiring of replacement to work with current foreman for two weeks prior to his retirement. Will post the position in early December.

NEW BUSINESS: Wreaths across America will be occurring on December 16, 2023. Coordinator Theresa Collins will be in contact with the Department as to the details. The Department has again offered to store the wreaths in the garage until the event. This will be a challenge as there are twice as many as last year. Cemetery employee Mike Attridge has volunteered to open and close the garage and assist in the event. All agree to allow the Cemetery employee to use a Town vehicle as well.

10/17/2023 continued

Again, as was requested last year, all wreaths are to be placed leaning up against upright memorials only and not in the middle of an area. Should there be snow cover wreaths will not be visible otherwise and will damage our equipment in preparation for funeral services.

Motion made and seconded to adjourn. Meeting adjourned at 7:54PM

Next meeting tentatively January 9, 2024

Janet S. Merrill, clerk