

Cemetery Board of Commissioners
Minutes
December 13, 2023

Board met in session at 7:00 p.m. in the office at Waterside Cemetery.
Present (constituting a quorum):

Richard F. Coletti, Chairman
Janet S. Merrill, clerk
Pam M. Peterson

Catherine M. Kobialka, Superintendent

MINUTES: Motion made and seconded to approve the minutes of July 12, 2022 as presented.
All in favor. **VOTE**

OUTLAYS UPDATE:

- Migration to web based cemetery software complete – discussion regarding public access to the program. Will not be ready for public access for at least another 3 to 5 years.
- Office alarm system upgraded
- JD garden tractor received and old traded in
- Snow blower attachment for tractor received – mechanic to install
- Portable air compressor is on back order, expected in February.

WREATHS ACROSS AMERICA: Scheduled for December 17, 2022. Will coordinate to have Cemetery personnel open garages to store wreaths that will be delivered 12/12. Crew to rearrange garages to make room for 76 boxes of wreaths. Will also have someone available to open for service on Saturday December 17.

HEO RECLASS: Superintendent appeared before the Compensation Committee to request reclassification of Heavy equipment operator position as discussed previously. Position has been reclassified from grade 3 to grade 4.

ELISHA STORY – Boston Tea Party Commemorative plaque – waiting for date from the Committee

REDD'S POND: Superintendent met with Thatcher Kezar, Amy McHugh and Pete James with regard to the recent walkway repair. Discussion as to ownership of the property. Thatcher to discuss officially changing the property boundaries with Town Engineer.

OLD BURIAL HILL: Old Burial Hill Committee has new estimate for restoration for more stones. Many stones still being damaged by Rec & Park weed whackers. Suggest requiring plastic guards on the equipment to minimize damage. Board also feels the Cemetery should be cut carefully and on a weekly basis.

CORRESPONDENCE:

- Read letter sent to 67 Overlook Road resident regarding harassment of Cemetery crew
- Discussed request for lot purchase that was denied. Family upset with Cemetery Rules and Regulations so they went to a Congressperson, whose office contacted a Select Board member. Cemetery Superintendent reiterated what the family had been told and expressed sincere condolences for the family's loss. Many others have asked for the same reconsideration to the rules and regulations over the years and were also denied. Rules and Regulations are in place for all.
- Recently had a request for private contact information of Commissioners. Superintendent informed Board that request was denied. Cemetery Board does not want their private contact information released.

FY24 BUDGET: Preliminary discussion on outlays. Budget most likely will be level funded. Waiting for instruction from Finance Department.

Motion made and seconded to adjourn. Meeting adjourned at 8:31 PM

Next meeting April 11, 2023

Janet S. Merrill, clerk