

BOARD OF SELECTMEN

MINUTES

July 9, 2014

Board met in session at 7:30 p.m. in the Selectmen's Meeting Room at Abbot Hall

Present (constituting a quorum):

Jackie Belf-Becker, Chair
Harry C. Christensen, Jr.
Judith R. Jacobi
Bret T. Murray
James E. Nye

Jeff Chelgren, Town Administrator

MINUTES. Motion made and seconded to approve the minutes from June 25, 2014. All in favor.

EAGLE SCOUT. Presentation. Max Schaeffner, 20 Casino Road, appeared before the Board. Max is in the final stages of reaching the rank of Eagle Scout. A scout is required to plan and lead a community project. Max planned and executed cleaning the monuments at Memorial Park and the GAR Headstones at Waterside Cemetery. The project was completed in time for Memorial Day. The Board thanked Max for his work and congratulated him on his achievement.

ANNUAL ENTERTAINMENT LICENSE. Junji Fine Japanese Cuisine. Motion made and seconded to approve the request from Akito Aoki for an Annual Entertainment License for Junji Fine Japanese Cuisine, 114 Pleasant Street, Monday through Saturday 6:00 p.m. -11:30 p.m. subject to receipt of the required fee and that no music is to be heard from the street. All in favor.

WIRELESS ALARM SYSTEM. Chief Jason Gilliland appeared before the Board to explain the process of moving over the Town's current fire alarm system to the new wireless alarm system. The current hard wired system is failing due to age and is not economically feasible to replace it. The new wireless radio box system will provide more detailed information during an alarm. This project will be funded over 2 years, with Phase 1 funded at May 5, 2014 Annual Town Meeting. All Town buildings will be moved over to the new system in year 1 and 2 with private buildings moving over to the new system in year 2 to 3. Notifications will be sent to all businesses and private organizations with information regarding their options for switching over.

COUNCIL ON AGING. Interviews. The following applicants appeared before the Board as it relates to serving on the Council on Aging: Rosaleen Doherty, 5 Trager

Road; Tobias Danforth, 10 Spray Avenue; Pam Foye, 10 Lattimer Street; Gary Groth, 3 Sparhawk Terrace and Brenda Kelley Kim, 86 Clifton Avenue. The Board will interview Maureen Horan, 17 Haley Road, on July 23, 2014 and make appointments at that time.

TRAFFIC REGULATIONS. Handicap Parking Space. Washington Square.

Motion made and seconded to approve the following Handicapped Parking Regulation as follows: Washington Square, Handicapped parking only, on the northwest side of Washington Square on the southeast side of Abbot Hall (Assessor's Parcel 133-21) in an area opposite #16 Washington Square and described as follows: Beginning at a granite fence post on the northwest edge of Washington Square at the south corner of a concrete walkway leading to the basement level of Abbot Hall; The handicapped parking space thence runs southwesterly twenty feet and it is eight feet wide as shown on a plan titled "Abbot Hall Accessibility" dated 11/18/2013 prepared by McGinley Kalsow & Associates, Inc. All in favor.

CONTRACT. Old Town House. Exterior Painting. Motion made and seconded to award the contract for exterior painting of the Old Town House to One-Way Painting and Roofing of Lynn, MA in the amount of seventeen thousand dollars (\$17,000.00) and authorize the Chair to sign on behalf of the Board. All in favor.

LEASE. Motion made and seconded to award the Lease of a portion of the boatyard at Cliff Street and Commercial Street (formerly known as Cloutman's Boatyard on the waterfront at Marblehead Harbor, together with appurtenant buildings) for operation of a boatyard providing marine services to the public and a License to operate the Town boat storage program using certain space in the boatyard at Redstone Lane (formerly known as Parker's boatyard) year-round and certain space in the Cliff Street boatyard for seasonal winter-only storage to **Marblehead Trading Company of Marblehead**. The Lease and License will be awarded for the period of August 1, 2014 through July 31, 2024 in the amount of amount of \$4,584.00 per month (with an annual CPI increase) for the Lease and a minimum of \$85,000 per year in accordance with the schedule of limitations of use for the License. All in favor.

CONTRACT. Abbot Hall Tower Restoration Project. Amend. Motion made and seconded to amend the contract between the Town of Marblehead and Chapman Waterproofing of Boston, MA for the Abbot Hall Tower Restoration Project by increasing the contract amount by twenty two thousand two hundred and seventy six and 86/100 (\$22,276.86) and authorize the Chair to sign the change order on behalf of the Board. All in favor.

PARKING. Temporary Restriction. Roundhouse Road. Motion made and seconded to approve the request from Philip Legro, 16 Bowden Street, to block 3 spaces on Roundhouse Road, from the evening of Tuesday, July 15, 2014 to noon time on Wednesday, July 16, 2014, weather permitting, or next available comparable time period, in order to access his property to have tree work done. All in favor.

PERMISSION. Ladders on Public Way. Pleasant Street. Motion made and seconded to approve the request from Jon Hancke, Viking Construction, to place ladders on the public way at 27 Pleasant Street, between July 10 – 24, 2014, in order to re-side the house subject to receipt of the required Certificate of Insurance, approval from Chief Picariello and that no ladders are placed in the street. All ladders must be off the public way at the end of each day. All in favor.

FAMILY MEDICAL LEAVE ACT. Request. Motion made and seconded to authorize the Town Administrator, in consultation with the Town's Labor Counsel, to review and execute a recently submitted Family Medical Leave Act (FMLA) application on behalf of the Board. All in favor.

MARBLEHEAD MUNICIPAL LIGHT COMMISSION. Vacancy. The Board of Selectmen and the Marblehead Municipal Light Commission are accepting letters of interest to fill the vacancy on the Marblehead Light Commission. Letters of interest should be sent to Marblehead Light Commission, 80 Commercial Street, and the Board of Selectmen, Abbot Hall, 188 Washington Street. Deadline to submit is Wednesday, August 6, 2014 at 5:00 p.m. All applicants will be interviewed in a joint meeting of the Board of Selectmen and the Municipal Light Commission on Wednesday, August 13, 2014 at 7:30 p.m. at Abbot Hall.

ABBOT PUBLIC LIBRARY. Trustees of Abbot Public Library. Vacancy. The Board of Selectmen and the Trustees of Abbot Public Library are accepting applications from anyone wishing to fill the vacancy on the Trustees of Abbot Public Library. Letters of interest, along with a resume and a brief description of why you would like to be on the Board of Trustees, should be submitted to the Board of Selectmen, Abbot Hall, 188 Washington Street, AND the Abbot Public Library, c/o Maura Phelan Murnane, 235 Pleasant Street. Deadline to submit letters is Wednesday, August 6, 2014 at 5:00 p.m. All applicants will be interviewed in a joint meeting of the Board of Selectmen and the Trustees of Abbot Public Library on Wednesday, August 13, 2014 at 7:30 p.m. at Abbot Hall.

ABBOT HALL. Naval Academy Midshipmen. A letter was received from Peter S. Craig, President, Premiere Racing, Inc. as it relates to hosting 32 Mids when they visit Marblehead on July 11 – 13, 2014. They will be visiting Abbot Hall during their stay for a brief community outreach session.

TRAFFIC REGULATIONS. Motion made and seconded to authorize the Town Administrator to contact Massachusetts Department of Transportation (DOT) as it relates to options regarding use of signage to address traffic issues. All in favor.

DOG HEARING. The Town Administrator updated the Board on a public dog hearing that the Board referred to him to conduct. An appeal has been received and the Town Administrator will keep the Board informed.

CONDOLENCE. Motion made and seconded to send a letter of condolence to the family of Doug Peterson. All in favor.

APPRECIATION. Chief Gilliland thanked Troop 11 and Troop 79 for their assistance with the Harbor Illumination.

Motion made and seconded to adjourn at 8:30 p.m. All in favor.

Kyle A. Wiley
Administrative Aide