

## **BOARD OF SELECTMEN**

### **MINUTES September 2, 2015**

Board met in session at 7:30 p.m. in the Selectmen's Meeting Room at Abbot Hall  
Present (constituting a quorum):

Jackie Belf-Becker, Chair  
Harry C. Christensen, Jr.  
Judith R. Jacobi  
Bret T. Murray  
James E. Nye  
John J. McGinn, Town Administrator

**MINUTES.** Motion made and seconded to approve the minutes from August 12, 2015.  
All in favor.

#### **MARBLEHEAD HOUSING AUTHORITY. Joint Session. Interview.**

**Appointment.** The Board met in joint session with the following members of the Housing Authority: Kurt James, Jean Eldridge, Joan Cutler and Pam Foye. Patricia Roberts, 37A Pond Street, was interviewed by members of both boards. Motion made and seconded to appoint Patricia Roberts to the Marblehead Housing Authority with a term to expire in May 2016. All in favor.

**LICENSING. Change of Manager. Crosby's Markets, Inc.** Theresa Clancy, 25 Pingree Farm Road, Georgetown, and Jim Crosby, Crosby Marketplace, appeared before the Board as it relates to changing the name of the manager on the Wine/Malt Package Store License at Crosby Marketplace. Motion made and seconded to approve the application to change the manager on the Wine/Malt Package Store License at Crosby's Markets, Inc., d/b/a Crosby's Marketplace, 118 Washington Street, to Theresa Clancy, 25 Pingree Farm Road, Georgetown, subject to receipt of the required forms, fees, approval from ABCC and CORI approval. On a polled vote the Board voted as follows: Mr. Murray, in favor; Mr. Christensen, in favor; Mrs. Jacobi, in favor; Mr. Nye, in favor; Mrs. Belf-Becker, in favor.

**REGISTRARS OF VOTERS. Interviews/Appointment.** Chairwomen Belf-Becker reviewed with the Board the process to fill the current vacancy on the Registrars of Voters. According to state statute the Board of Selectmen shall appoint a successor, made from a list of names submitted by the town committee of the political party from which the position is to be filled. Currently the Registrars of Voters has one Republican member and two vacancies. The Town Clerk is an unenrolled member. The vacant position can therefore be filled by either a Democrat or Republican member. Both committees submitted a name to the Board of Selectmen as required. Walter Horan (Democrat), 17 Haley Road, and Daniel Shea (Republican), 1 Philips Street, appeared before the Board. Both applicants were interviewed by the Board. Motion made and

seconded to place both names into nomination to fill the vacancy on the Registrars of Voters. On a polled vote the Board voted as follows: Mr. Murray, Walter Horan, Mr. Christensen, Mr. Shea; Mrs. Jacobi, Walter Horan; Mrs. Belf-Becker, Walter Horan. Walter Horan appointed Registrars of Voters with a term to expire in May 2017.

**FRIENDS OF THE MARBLEHEAD COUNCIL ON AGING. Fundraiser.**

Johannah Crowley, 37 Chestnut Street, Sue Gray, 225 West Shore Drive and Lisa Hooper, Director, Council on Aging, appeared before the Board to announce the upcoming fundraiser the Friends of the Marblehead Council on Aging are holding. "Walk with Gene's Friends" will be held on Saturday, September 26, 2015 starting at Devereux Beach. Registration begins at 8:00 a.m. with the walk commencing on 9:00 a.m. Fees: \$25 in advance ([www.eventbrite.com](http://www.eventbrite.com)), \$30 day of event, Children under 13 - \$10. First 500 Registrants receive a free event shirt. For more details contact: [awalkwithgenesfriends@comcast.net](mailto:awalkwithgenesfriends@comcast.net).

**FORT SEWALL. Restoration Project.** Rebecca Cutting, Town Planner, appeared before the Board to update them on the Fort Sewall Restoration Project. The town received a grant from the Massachusetts Historic Commission and funds to match the grant from the Recreation and Parks Commission through the Coffin Fund. The total amount is \$235,000 which is about a third of the funds needed to do the entire Fort Sewall plan. The grant dictates that the project must be completed by June 30, 2016 so the project will proceed in phases. This first phase will concentrate on the south side of the redoubt including new doors and window grating, repointing grouting and brick repair and also new railing to address a code issue and create a viewing area. The project is set to be bid this winter for an early spring start date. The Fort Sewall Oversight Committee will continue to fundraise private donations for the new phase of work.

**CONTRACT. Fort Sewall Restoration Design. Amend.** Motion made and seconded to amend the contract with McGinley Kalsow & Associates Inc. for the Fort Sewall restoration design by adding additional services, increasing the contract amount by thirty five thousand dollars (\$35,000) and extending the contract until June 30, 2016 and authorize the Chair to sign the amendment on behalf of the board. All in favor.

**MARBLEHEAD POLICE DEPARTMENT. Strategic Policy Update.** Chief Robert O. Picariello appeared before the Board. A committee was formed in 2011 for the purpose of formulating a Strategic Plan for the Police Department. The Chief would like to update the plan for the next 3 – 5 years; analyze the previous plan and determine whether or not the issues had been addressed or still need to be addressed and to look at areas for future review as well as recommendations moving forward. The Chief asked that the Board form a new committee to proceed with drafting a new strategic plan. Motion made and seconded that Chief Picariello meet with the Town Administrator to recommend a committee to update the strategic plan and to come back to the Selectmen to present the plan. All in favor.

**WATER AND SEWER COMMISSION. Grant. Drain Project Update.** Amy McHugh, Superintendent, Water and Sewer Commission, appeared before the Board to

advise them that the Water and Sewer Commission was awarded a Hazard Mitigation Grant from FEMA for work on the drainage project. The request was submitted to MEMA and FEMA over a year ago for a portion of the Pleasant Street drainage project. This grant is a 75% grant, with 25% matching funds. The project was estimated to cost \$1.5 million; therefore \$1.125 million will come from MEMA, and the Pleasant Street drainage funds will match \$375,000. Ms. McHugh advised the Board that she anticipates the phase II of the drain project to commence in the spring of 2016. Details of the project will be provided to the public as soon as they become available.

**PERMISSION. Marblehead High School All Sports Boosters. Annual Canvas.**

Motion made and seconded to approve the request from Marblehead High School All Sports Boosters to conduct their annual door to door canvas on Sunday, October 18, 2015 from 12:00 noon to 4:00 p.m. All in favor.

**PERMISSION. Rotary Club of Marblehead. 5K.** Motion made and seconded to approve the request from Nancy Archer Gwin, Rotary Club of Marblehead, to run the 2<sup>nd</sup> Annual Don Humphreys Veterans Memorial 5K on Sunday, November 8, 2015 starting at 12:00 noon at the Boston Yacht Club subject to approval from Chief Picariello and receipt of the required Certificate of Insurance. All in favor.

**PERMISSION. Railings on Public Way. Pleasant Street.** Motion made and seconded to approve the request from Perry and Donna Pratt, 48 Pleasant Street, to submit an application to the Old and Historic Districts Commission seeking to install a railing on the steps that are on town property at 48 Pleasant Street subject to the following:

1. The applicant shall not take an appeal of the OHDC determination to the Board of Selectmen
2. The applicant shall indemnify and hold harmless the town for use of town property.
3. The applicant shall insure the Town and provide evidence of same to the Town.
4. The use shall be in the form of a license.
5. The applicant shall keep the stairs and railing in good repair.
6. The applicant shall be solely responsible for all costs associated with the application, improvement and other related costs.
7. The license area use shall be exclusive to the applicant.

All in favor.

**CONTRACT. Natural Gas.** Motion made and seconded to execute a two year contract between the Town of Marblehead and Direct Energy, through the PowerOptions Natural Gas program for the purchase of natural gas and authorize the Chair to sign on behalf of the Board. All in favor.

**Permission. Ladders on Public Way. 9 – 11 Pleasant Street.** Motion made and seconded to approve the request from Louis Marifiote to place ladders on the public way at 9 – 11 Pleasant Street for approximately 2 days subject to approval from Chief Picariello and receipt of the required Certificate of Insurance. All in favor.

**PERMISSION. Block Party. Sevinor Road.** Motion made and seconded to approve the request from Owen Tinti-Kane, Sevinor Road, to block Sevinor Road, between Saturn and Elizabeth Road, on Saturday, September 19, 2015, 4:00 – 7:00 p.m., for their annual block party. Rain date is Sunday, September 20, 2015. All in favor.

**LICENSING. One Day Beer/Wine License.** Motion made and seconded to approve the request from Pam Peterson, Marblehead Museum, for a 1 day beer/wine license for Friday, September 11, 2015 from 5:00 pm – 10:00 pm at Abbot Hall subject to the following:

1. Delivery of and receipt by the Licensing Authority of the required fee (\$50.)
2. Delivery of and receipt by the Licensing Authority of Proof that the alcohol will be purchased from an authorized source.
3. Proof that the applicant can receive proper delivery; provide proper storage and disposal of all alcoholic beverages purchased all in accordance with the requirements of G. L. c. 138. Alcohol is not allowed to stay on the premises overnight.
4. Receipt of the required Certificate of Liability and Liquor Liability

Alcohol will be purchase by Oak Barrel Imports, Beverly, MA. On a polled vote the Board voted as follows: Mr. Murray, in favor; Mr. Christensen, in favor; Mrs. Jacobi, in favor; Mr. Nye, in favor; Mrs. Belf-Becker, in favor.

**SEPTEMBER 11<sup>th</sup> CEREMONY.** The Marblehead Police and Fire Departments will join departments across the country in conducting a remembrance ceremony on September 11, 2015 at 10:00 a.m. sharp at Memorial Park to commemorate the 14<sup>th</sup> anniversary of the September 11<sup>th</sup> terrorist attacks and subsequent losses suffered at the World Trade Center, the Pentagon and in Pennsylvania. All members of the community are invited to attend.

**MARBLEHEAD COMMUNITY ACCESS AND MEDIA. Congratulations.** Motion made and seconded to send a letter of congratulations to the Marblehead Community Access and Media, Inc. on receiving, for the 2<sup>nd</sup> year in a row, top honors nationally for “Overall Excellence in Public Access Television” by the Alliance for Community Media. This category recognizes a station’s entire range of programming and responsiveness to the community needs. All in favor.

**CONDOLENCE.** Motion made and seconded to send a letter of condolence to Jean Lee on the passing of her husband, Charles Lee. All in favor.

**APPRECIATION. Gerry 5.** Motion made and seconded to send a letter of appreciation to the Gerry 5 for the services they provided for the Friends of the Council on Aging picnic. All in favor.

Motion made and seconded to adjourn at 8:30 p.m. All in favor.

Kyle A. Wiley, Administrative Aide