

BOARD OF SELECTMEN

MINUTES

June 12, 2019

Board met in session at 7:30 p.m. in the Library at Marblehead High School, 2 Humphrey Street

Present (constituting a quorum):

Jackie Belf-Becker, Chair
Harry C. Christensen, Jr.
M. C. Moses Grader
Judith R. Jacobi
James E. Nye

Jason Silva, Town Administrator

MINUTES. Motion made and seconded to approve the minutes from June 4, 2019. All in favor.

FINANCE DIRECTOR. Alison Nieto, Finance Director, appeared before the Board to discuss the following:

FY19 Year End Appropriation Transfers. Motion made and seconded, in accordance with MGL Chapter 44 Section 33B, the Board of Selectmen authorizes the transfer of funds totaling \$337,585 from the FY19 appropriation line items listed below titled Transfer From to the FY19 appropriation line items listed below titled Transfer To as submitted by the Town's Finance Director. Said transfer subject to the concurrence of the Town's Finance Committee. All in favor.

**TRANSFER
FROM:**

Line Item	Description	Current balance in appropriation	Transfer Amount
01-073-241	Building Commissioner Salaries	\$74,192.60	\$25,000.00
01-068-220	Fire Salaries	\$317,586.70	\$15,000.00
01-112-420	Highway Salaries	\$101,873.70	\$20,000.00
01-185-610	Library Salaries	\$162,566.11	\$75,000.00
01-003-122	Selectmen Salaries	\$58,682.49	\$15,000.00
01-211-122	Utility Reserve	\$53,188.90	\$25,000.00
01-223-122	Salary Reserve	\$66,426.68	\$16,426.00
01-225-122	Energy Reserve	\$290,281.91	\$100,000.00
01-127-430	Waste Collection Expense	\$451,468.11	\$46,159.00
	TOTAL TRANSFER		\$337,585.00

**TRANSFER
TO:**

Line Item	Description	Current balance in appropriation	Requested Transfer
01-062-210	Police Salaries	258,938.16	52,585.00
01-101-300- 5321-9100-64- 31-500	HS Special Ed Tuition	945.83	270,000.00
01-069-220	Fire Expense	7,052.31	15,000.00
	TOTAL TRANSFER		\$337,585.00

Reserve Fund Transfer Motion made and seconded to authorize Alison Nieto, Finance Director, to appear before the Finance Committee to request the transfer of the sum of eighty thousand and 00/100 dollars (\$80,000.00) from the Reserve Fund in accordance with Chapter 40, Section 6 of the Massachusetts General Laws to High School Special Education Tuition. All in favor

High School Special Education Tuition. Motion made and seconded to authorize the School Department to start paying bills against the Special Education reserve. All in favor.

Municipal Lien Certificates. Fee Increase. Motion made and seconded in accordance with MA General Laws, Chapter 60, §23B, to increase the fee for a Municipal Lien Certificate to \$50.00. All in favor.

MARBEHEAD DISABILITIES COMMISSION. Interview. Appointment. Preston Ford, 63 Longview Drive, appeared before the Board as it relates to serving on the Marblehead Disabilities Commission. Motion made and seconded to appoint Preston Ford to the Marblehead Disabilities Commission with a term to expire in May 2022. All in favor.

AMBULANCE CONTRACT. Cataldo Ambulance Service Inc. Robert White, Operations Manager, and Chief Gilliland appeared before the Board as it relates to the new ambulance contract with the Town. Motion made and seconded to approve the contract between Cataldo Ambulance Service Inc. and the Town of Marblehead, as presented, for ambulances services to the Town, and to authorize the Chair to sign the contract on behalf of the Board. All in favor.

OVERHANGING SIGN. 92 Washington Street. Christina Gedick, North American Designs, appeared before the Board seeking permission to install a blade sign at 92 Washington Street. Motion made and seconded to approve the request from Christina Gedick, North American Designs, to install a blade sign onto the building at 92 Washington Street subject to approval from the Old & Historic Districts Commission (if needed), a sign permit and receipt of the required Certificate of Insurance. All in favor.

NETFLIX PRODUCTIONS LLC. Permission to use Town Property/Parking Restrictions. Charlie Harrington, Location Manager, Happy Madison Productions/Netflix Productions LLC, appeared before the Board seeking permission to feature Marblehead in the feature film "Hubie Halloween. Gene Arnould, Arnould Art

Gallery, stated that Mr. Harrington has reached out to the majority of business owners that will be affected and he was satisfied with the discussions they have had with him. John Kelley, Haley's Liquor Store, asked a few questions and said he was satisfied as well with the plan. The Board noted that any contracts and/or compensation to the business owners should be handled between the production company and the business owner. The Board took the following votes:

Motion made and seconded, in all locations, parking and traffic will only be restricted or redirected as needed. Whenever possible traffic, parking or pedestrian access will be restored as soon as it is deemed possible.

All authorized actions are to be performed in accordance with submitted plans and the agreement executed between the Town and Netflix Productions. Modifications to this authorization may be permitted by the Marblehead Police Chief in conjunction with the Town Administrator in order to accommodate necessary schedule changes and/or to better ensure public safety.

*In all cases, the dates and times are based on the schedule as of June 12, 2019. It is understood that, due to unforeseen circumstances, the schedule may need to be changed. In the event of a change in date or location which has been approved by the Chief of Police and the Town Administrator, Netflix agrees to notify affected residents/business' as soon as possible in advance.

The Town Administrator and Police Chief will notify the Board of Selectmen of any changes to the schedule. All in favor.

PARKING RESTRICTIONS NetFlix Productions LLC. Motion made and seconded to approve the following roadway and parking restrictions as is relates to the filming of "Hubie Halloween" in Marblehead and to post NO PARKING, TOW ZONE signs as follows:

Washington Street – July 18, 19 and 23, 2019*

Parking and traffic restrictions will occur along portions of Washington Street, from the Old Town House to Rockaway Street and on Pleasant Street between Rockaway Street and Washington Street.

Pilgrim Road August 12 and 14, 2019*

Parking and traffic restrictions will occur along portions of Pilgrim Road, within the vicinity of Humphrey Street.

Atlantic Avenue - August 19, 2019*

Parking and traffic restrictions and intermittent traffic interruptions will occur on Atlantic Avenue in the vicinity of 35 Atlantic Avenue (Java Sun)

Pleasant Street - July 26, 2019*

Parking and traffic restrictions and some interruption of traffic will occur within the vicinity of 264 Pleasant Street.

Atlantic Avenue – dates to be determined

Authorize parking and traffic restrictions on Atlantic Avenue between Washington Street and Hawkes Street

Preparation and Striking of Sets - Various Dates

Parking and traffic restrictions will occur at other dates and times prior to and following shooting dates due to the need for set preparation and removal.

All in favor.

USE OF MUNICIPAL BUILDINGS. NetFlix Productions LLC.

OLD TOWN HOUSE. Motion made and seconded to approve the use of the Old Town House for the purpose of administrative space and waiting area for actors/extra as it relates to the filming of "Hubie Halloween" in Marblehead from **July 15 to July 25*** subject to a rental fee to be negotiated by the Town Administrator and Netflix Productions LLC. Netflix Productions will return the building to its current condition at the conclusion of its use. All in favor.

GERRY SCHOOL. Motion made and seconded to approve the use of the Gerry School as it relates to the filming of "Hubie Halloween" in Marblehead dates to be determined subject to a rental fee to be negotiated by the Town Administrator and Netflix Productions LLC and Netflix Productions will return the building to its current condition at the conclusion of its use. All in favor.

OVERHANGING LIGHTS. Washington Street. Motion made and seconded to approve the stringing of lights above Washington Street, from approximately Darling Street to the Old Town House, subject to coordination with the Police Chief, Marblehead Municipal Light Department and Town Administrator with immediate removal of the lights following the filming on Washington Street. All in favor.

NORTH SHORE MEDICAL CENTER. Cristy Hebert, 0 Lafayette Street, appeared before the Board to advocate for a plan for the parking lot at North Shore Physicians Group, Widger Road, that will increase public safety. There have been situations over the years relating to trash, hours of operation and more recently a scenario where a car came over the berm through an abutting neighbor's back yard and onto Lafayette Street. North Shore Medical Center is proposing to redesign the parking lot at Widger Road and the Town Administrator reported he has been in contact with the engineer working on the parking lot plan and has expressed the neighbors' and Town's concerns, and will continue to work with the engineer and the neighbors throughout this process.

PERMISSION. 4th of July Horribles Parade. Motion made and seconded to approve the request from Kathy Tankersley, Gerry 5 Veteran Fireman's Association, to hold the annual Horribles Parade on Thursday, July 4, 2019 at 10:00 AM subject to approval from Chief Picariello and receipt of the required Certificate of Insurance. The parade route will be the same as in previous years. Rain date is Sunday, July 7, 2019. Registration will take place at the Gerry 5, 210 Beacon Street, on Wednesday, July 3, 2019 from 6:00 – 8:00 PM or in the National Grand parking lot on Pleasant Street on Thursday, July 4, 2019 from 8:00 – 9:30 AM. All in favor.

POLICE DEPARTMENT. Indemnification. Motion made and seconded, on the request from the Police Chief, to indemnify Patrolman Morris for injuries sustained while on duty May 25, 2019. All in favor.

PERMISSION. JCC Splash and Dash Race. Motion made and seconded to approve the request from Andrew Dalton, JCC North Shore, to hold a kids Splash and Dash race on Sunday, July 28, 2019 from 8:00 am – 1:00 p.m. and to use the bike path/Rail Trail for the run portion, subject to approval from Police Chief, Marblehead Municipal Light Department, Water and Sewer Department and receipt of the required Certificate of Insurance. The use of the bike path/Rail Trail is not exclusive and shall remain open to the public at all times. No permanent markings are allowed on the streets and any temporary markings must be removed at the end of the event. All in favor.

PERMISSION. JCC Splash and Dash Race. Motion made and seconded to approve the request from Andrew Dalton, JCC North Shore, to run a 5K Road Race on Sunday, September 15, 2019 starting at 9:00 a.m. subject to approval from the Police Chief, police details and receipt of the required Certificate of Insurance. No permanent markings are allowed on the streets and any temporary markings must be removed at the end of the event. All in favor.

PERMISSION. JCC. Dreidel Dash and Tri 10K. Motion made and seconded to approve the request from Andrew Dalton, JCC North Shore to hold the Annual Dreidel Dash Fun Runs, 11:30 a.m. – 12:00 noon, on the bike path, subject to approval from Marblehead Municipal Light Department and Water and Sewer Commission, and the JCC Tri starting at 12:00 noon, on Sunday, December 7, 2019 subject to approval from Police Chief, police details and receipt of the required Certificate of Insurance. The use of the bike path/Rail Trail is not exclusive and shall remain open to the public at all times. No permanent markings are allowed on the streets and any temporary markings must be removed at the end of the event. All in favor.

BELLRINGING. July 4th. Motion made and seconded to request that church bells throughout the Town be rung on Thursday, July 4, 2019 at the usual holiday hours: 7:30 a.m. to 8:00 a.m., 12:00 noon to 12:30 p.m., 6:00 p.m. to 6:30 p.m. All in favor.

PERMISSION. Community Bike Ride. Motion made and seconded to approve the request from Thomas Regan, 11 Cloutmans Lane, to host a Community Bike Ride on Thursday, June 20, 2019 from 6:30 – 7:30 p.m. subject to approval from the Police Chief, Marblehead Municipal Light Department, Water and Sewer Department, and receipt of the required Certificate of Insurance. No permanent markings are allowed on the streets and any temporary markings must be removed at the end of the event. All in favor.

HISTORICAL COMMISSION. Donation Account. Motion made and seconded to establish a donation account for the Marblehead Historical Commission for the purpose of receiving general donations. All in favor.

STIPEND. DPW Director. Motion that the Department of Public Works Director shall be paid a stipend of \$5,000 as the Interim Tree Warden and for additional duties associated with the oversight and management of Tree Department personnel and operations. All in favor.

PERMISSION. Full Hearts 5K. Motion made and seconded to approve the request from Jennie Sheridan, Seaside Run Club, to hold the annual Full Hearts 5K, to raise funds for the Fit Girls program, on Sunday, November 17, 2019 from 9:00 a.m. subject to approval from Police Chief, School Department, receipt of the required Certificate of Insurance and Police Details. The route will be the same as last year, beginning and ending at the Village School. No permanent markings are allowed on the streets and any temporary markings must be removed at the end of the event. All in favor.

CONSTABLE. Re-appointment. Motion made and seconded to re-appoint Douglas Perry as Constable for the purpose of serving civil process for the Town of Marblehead subject to receipt of the required bond filed in the office of the Town Clerk. All in favor.

FESTIVAL OF ARTS. Permissions. Fort Sewall. Abbot Hall.

Fort Sewall Barracks: Motion made and seconded to approve the request from Bill Smalley, Marblehead Festival of Arts, to use the barracks at Fort Sewall to store tables, chairs, tablecloths and an 8x8 ft staging June 30 – July 1, 2018. All in favor.

1 Day Liquor License. Motion made and seconded to approve the request from Bill Smalley, Marblehead Festival of Arts, to revise the previously approved 1 day liquor license on Sunday, June 30, 2019 for Champagne by adding beer, to be purchased from Atlantic Beverage Distributors. On a polled vote the Board voted as follows: Mr. Grader, in favor; Mr. Christensen, in favor; Mrs. Jacobi, in favor; Mr. Nye, in favor; Mrs. Belf-Becker, in favor.

Abbot Hall. Port Potties. Motion made and seconded to approve the request from Bill Smalley, Marblehead Festival of Arts, to install two porta potties on the upper grounds of Abbot Hall for the Artisans Fair, Friday, July 5, 2019 – Monday, July 8, 2019. Location of the porta potties is to be coordinated with the Town Administrator. All in favor.

LICENSING. One Day Wine Charity License. SPUR Summer Fling. Motion made and seconded to approve the request from Jocelyn Cook, SPUR, for a 1 Day Wine Charity License on Saturday, July 13, 2019 from 5:30 p.m. – 9:30 p.m. at Jeremiah Lee Mansion, 161 Washington Street, subject to the following:

1. Receipt of the required documents
2. Approval from the Alcoholic Beverage Control Commission

On a polled vote the Board voted as follows: Mr. Grader, in favor; Mr. Christensen, in favor; Mrs. Jacobi, in favor; Mr. Nye, in favor; Mrs. Belf-Becker, in favor.

LICENSING. One Day Liquor License. SPUR Summer Fling. Motion made and seconded to approve the request from Jocelyn Cook, SPUR, for a 1 Day Liquor License on Saturday, July 13, 2019 from 5:30 p.m. – 9:30 p.m. at Jeremiah Lee Mansion, 161 Washington Street, subject to the following:

1. Delivery of and receipt by the Licensing Authority of the required fee (\$50).

2. Delivery of and receipt by the Licensing Authority of Proof that the alcohol will be purchased from an authorized source.
3. Proof that the applicant can receive proper delivery; provide proper storage and disposal of all alcoholic beverages purchased all in accordance with the requirements of M. G. L. c. 138.

Alcohol will be purchased through Vinwood Caterers. On a polled vote the Board voted as follows: Mr. Grader, in favor; Mr. Christensen, in favor; Mrs. Jacobi, in favor; Mr. Nye, in favor; Mrs. Belf-Becker, in favor.

PARKING REGULATIONS. Stop Sign. Brookhouse Drive. Motion made and seconded, on the recommendation of the Police Chief, to install a STOP sign on Brookhouse Drive where it intersects with Tedesco Street. All in favor.

PARKING REGULATIONS. Yield Sign. Franklin/Washington/Orne. Motion made and seconded, on the recommendation of the Police Chief, to install a YIELD sign on Franklin Street where it intersects with Washington, Orne and High Streets. All in favor.

LICENSING. One Day Liquor. Corinthian Yacht Club. Motion made and seconded to approve the request from Loretta Attardo, Club Secretary, Corinthian Yacht Club, for a One Day Liquor License, for beer and wine only, on Saturday, June 29, 2019, 1:00 p.m. – 5:00 p.m. at 1 Nahant Street, on the tennis courts for a throwback Wooden Racquet Tennis Tournament subject to the following:

1. Delivery of and receipt by the Licensing Authority of the required fee (\$50)
2. Delivery of and receipt by the Licensing Authority of Proof that the alcohol will be purchased from an authorized source.
3. Proof that the applicant can receive proper delivery; provide proper storage and disposal of all alcoholic beverages purchased all in accordance with the requirements of G. L. c. 138.

Alcohol will be purchased from either Martignetti Companies of Taunton or Merrimack Distributors of Danvers and stored separately in a secured area under the Clubhouse building and not within the regularly licensed Clubhouse facility. On a polled vote the Board voted as follows: Mr. Grader, in favor; Mr. Christensen, in favor; Mrs. Jacobi, in favor; Mr. Nye, in favor; Mrs. Belf-Becker, in favor.

EAGLE SCOUT. Motion made and seconded to send a letter of congratulations to Eamonn Golden on achieving the rank of Eagle Scout and to invite Eamonn to a future Selectmen's meeting to present his Eagle Scout project to the Board. All in favor.

HOLIDAY HOURS. 4th of July. The following hours will be observed at Abbot Hall and Mary A. Alley Building the week of July 1 – 5, 2019:

Monday, July 1, 2019	8:00 am – 5:00 pm
Tuesday, July 2, 2019	8:00 am - 5:00 pm
Wednesday, July 3, 2019	8:00 am – 6:00 pm
Thursday, July 4, 2019	CLOSED ALL DAY for regular business
Friday, July 5, 2019	8:00 am – 12:30 pm

FORT SEWALL. Capital Grant. A letter was received from Larry Sands, Chairman of the Fort Sewall Oversight Committee, notifying the Board that the Town has received a \$150,000.00 grant from the Mass Cultural Council Facility Fund. This grant will reduce the request to the Town to fund this project by approximately 20%.

SPECIAL TOWN ELECTION. The Chair announced the Special Town Election will be held on June 18, 2019. Polls will be open from 7:00 a.m. – 8:00 p.m. There are 3 questions on the ballot; #1 Build a new school, #2 Fort Sewall Restoration and #3 Trees.

BOARDS/COMMITTEES/COMMISSIONS. Letters of Interest. The Board has received multiple letters of interest to serve on various positions in Town. The following deadlines have been set to submit letters of interest:

Council on Aging – June 24, 2019

Fair Housing Committee – June 24, 2019

Task Force against Discrimination – June 24, 2019

Submit letters of interest to the Board of Selectmen, Abbot Hall, 188 Washington Street.

All applicants will be interviewed at the Boards meeting on June 26, 2019 at 7:30 p.m.

HISTORICAL COMMISSION. Presentation. Shipyard Neighborhood. The Marblehead Historical Commission is hosting a presentation about Marblehead's Shipyard neighborhood. All interested persons are invited to learn about its early shipbuilding heritage at Abbot Public Library on June 25, at 7:30 pm. The presentation will discuss those who built the ships, where they came from, and how and why the Town's shipbuilding industry faded as new industries developed.

JULY 4th FIREWORKS DISPLAY. The annual July 4th Fireworks and Harbor Illumination will take place on Thursday, July 4, 2019. The Harbor Illumination will start at 9:00 p.m. and fireworks at 9:15 p.m. Rain date is Friday, July 5, 2019. The Marblehead Fireworks Committee is an all-volunteer organization and the fireworks display is 100% privately funded with donations. Donations may be sent to Abbot Hall, Selectmen's Office, 188 Washington Street. Please put "Fireworks" in the memo section. You can also donate on line at www.marbleheadfireworks.org.

Motion made and seconded to adjourn at 9:00 p.m.

Kyle A. Wiley
Administrative Aide