



TOWN OF MARBLEHEAD BUILDING INSPECTION DEPARTMENT

Mary A. Alley Municipal Building • 7 Widger Road, Marblehead, MA 01945
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Mechanical Permits (HVAC)

Mechanical permits, in accordance with 780 CMR Chapter 28 Mechanical Systems, 9th Edition (IMC 2015), are required for all central A/C units, duct work installations, compressors and heating systems.

FEES:

The fee is waived if the Building Permit application has a line item showing a fee under Mechanical (HVAC). The fee, if not listed on a building permit application, is \$15/\$1,000.00 of the cost of the job and includes electrical and plumbing, but does not include a gas permit.

REQUIREMENTS:

1. The permit application should be accepted using a building permit application, or the State Mechanical Application
2. Provide a copy of the Worker's Comp Form
3. Provide a copy of the installer's License
4. Provide a copy of the contract if not included in the cost of the building permit
5. Provide a copy of the Manual 'J' report describing the sizing and energy efficiency of the system
6. Provide a copy of the manufacturer's cut sheet describing the decibel level.
(Must comply with Marblehead Bylaws, Article VII, Environmental Controls, § 200-27. Equipment noise. A special permit for use and dimension shall be required from the Board of Appeals for the installation of exterior venting air conditioners, ventilators, blowers, and similar equipment if the noise produced by such equipment will be in excess of 60 decibels at 20 feet in any direction, or the distance to the nearest building having a residential use, whichever is the lesser.)
7. Generally, all new AC unit installations will require an electrical permit due to the installation of a new circuit required for power the unit

These permits are a State of Massachusetts requirement.